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Pursuant to § 19 (2) sentence 1, § 22 (2) sentence 1, § 23 (1) sentence 2 and § 72 (2) sentence 1 no. 1 of the Brandenburg Higher Education Act (BbgHG) of 28 April 2014 (GVBl. I/14, No. 18), as amended by the Act of 23 September 2020 (GVBl. I/20, No. 26), in conjunction with § 1 (1) of the Regulation Governing the Design of Examination Regulations to Ensure the Equivalence of Studies, Examinations and Degrees (Higher Education Examination Regulations – HSPV) of 4 March 2015 (GVBl. II/15, No. 12), as amended by the Regulation of 7 July 2020 (GVBl. II/20, No. 58), in conjunction with § 13 (5) No. 1 of the Basic Regulations of the European University Viadrina Frankfurt (Oder) of 4 September 2019 (Official Announcements No. 02/2020, p. 1), as last amended by the Amendment Statute of 6 November 2019 (Official Announcements No. 02/2020, p. 14), in conjunction with § 1 (2) of the General Study and Examination Regulations for Bachelor's and Master's Programs (ASPO) in the revised version dated 13 July 2022 (Official Announcements No. 04/2022, p. 2), the Faculty Council of the Faculty of Law of the European University Viadrina Frankfurt (Oder) hereby enacts the following regulations:¹

Study and Examination Regulations for the Continuing Education Master's Program "Compliance & Integrity Management." (SPO)

Revised version dated 11 January 2023
(Initial version dated 23 November 2022)

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§1

Scope of application (with reference to § 1 (1) ASPO)

¹The provisions of the General Study and Examination Regulations for Bachelor's and Master's Programs (ASPO) at the European University Viadrina Frankfurt (Oder) in the new version dated 13 July 2022, are specified or supplemented for the continuing education Master's program "Compliance & Integrity Management" at the Faculty of Law of the European University Viadrina Frankfurt (Oder)

¹ Approval granted by the President by order dated 17 March 2023.

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in accordance with § 1 (2) ASPO. ²In all other respects, the provisions of the ASPO shall apply in addition. ³In the event of a conflict between a provision of the ASPO and a provision of these SPO, the provision of the ASPO shall take precedence.

§ 2

Objectives, content and form of the program

(with reference to § 1 (2) sentence 2 no. 1 ASPO)

¹This continuing education master's program, which is subject to tuition fees, is designed to provide students with in-depth knowledge in the field of compliance and integrity management and the ability to apply this knowledge in professional practice and research.

² In accordance with the objectives set out in paragraph 1, students should acquire the interdisciplinary ability to develop, implement, review and continuously improve compliance and integrity management in all types of organizations, considering current developments in the areas of digitalization, environmental protection, sustainability, governance, and social aspects. ²Within the framework of the degree program, in which several specialist disciplines are taught in combination (multidisciplinary approach) for the purpose of practicing the profession of compliance officer, particular emphasis is therefore placed on the following aspects in a modular structure:

- 1) Understanding the developments, functions, and basic principles of a compliance and integrity management system, as well as enabling students to grasp the context, structure, and processes of an organization and, on this basis, to develop, implement, evaluate, and continuously improve an interdisciplinary concept for a compliance and integrity management system (Focus disciplines: law,

business administration, cultural studies, psychology)

- 2) The ability to perform adequate compliance risk analyses in any type of organization and to address the identified compliance risks with concrete measures, structures, policies, and processes in the form of a compliance and integrity management system, as well as the ability to integrate such systems into existing structures and processes effectively and efficiently (focus disciplines: business administration, communication sciences, and law)
- 3) Interdisciplinary knowledge of key compliance topics, such as corruption and money laundering prevention, data protection, competition, labour, tax, and accounting law, export control, and sanctions, as well as the ability to address the risks arising from these topics with appropriate measures in the form of a compliance and integrity management system (focus disciplines: law, business administration)
- 4) Learning specific methods and elements of compliance and integrity management that deviate from general rules in particular types of organizations, especially in the areas of banking and insurance, pharmaceutical companies, non-governmental organizations, or associations (focus disciplines: business administration, economics, administrative sciences).
- 5) Deepening knowledge and skills in selected current areas, such as compliance management in supply chains, whistleblowing, export control, ESG compliance, and the ability to apply this knowledge within the framework of a holistic compliance and integrity management system (focus disciplines: governance studies, environmental sciences, foreign trade, communication sciences, and psychology).

§ 3

Access and admission

(1) ¹The master's program in Compliance & Integrity Management is designed as a part-time continuing education program. ²The admission requirement is a first professionally qualifying university degree from any type of university, which demonstrates the acquisition of 240 ECTS credits. ³Students who have a first professionally qualifying degree which, together with the degree from this master's program, comprises less than 300 ECTS credits, may be admitted in justified individual cases if the student has a corresponding qualification, which is decided upon by the responsible examination board before the start of the master's program. ⁴If an entrance examination is conducted as an equivalence examination to demonstrate the relevant qualification in accordance with sentence 3, for 30 ECTS credits or fewer, only the written part of the examination is required and must be passed successfully; if more than 30 ECTS credits and no more than 60 ECTS credits are to be demonstrated with the entrance examination, this must consist of a written and an oral partial examination. ⁵The relevant qualification referred to in sentence 3 may also be demonstrated by means of certificate modules successfully completed at the European University Viadrina Frankfurt prior to admission to this master's program (Oder) prior to admission to this master's program, provided that the coursework and examinations completed as part of the certificate modules do not differ significantly from the coursework and examinations of the bachelor's programs that are used to earn the 300 ECTS credits.

(2) ¹In addition to the requirements specified in § 1, admission to the program requires proof of at least one year of professional experience, which must have been gained after completion of the first professional university degree. ²In justified individual cases, the requirement specified in sentence 1 may be waived. ³The language of instruction is German or English.

⁴If the degree program in the planned cohort is conducted in English, written and spoken English skills must be demonstrated at least at level B2 of the Common European Framework of Reference for Languages (CEFR). ⁵The proof referred to in sentence 4 may also be provided by at least four years of professional experience with English as the working language.

(3) Admission and enrollment are otherwise governed by the current version of the framework regulations for admission and enrollment at the European University Viadrina Frankfurt (Oder), which contain details regarding the entrance examination pursuant to paragraph 1, sentence 4, and the recognition of certificate modules pursuant to paragraph 1, sentence 5.

§ 4

Degree

(with reference to § 1 (2) sentence 2 no. 2 and § 2 (3) ASPO)

¹Upon successful completion of all coursework and examinations within the master's program in Compliance & Integrity Management, the European University Viadrina Frankfurt (Oder) awards an additional professional qualification in Compliance & Integrity Management. ²Upon successful completion as defined in sentence 1, the academic degree "Master of Compliance & Integrity Management (MACIM)" is awarded, provided that the first professional qualification in accordance with § 3 (1) sentence 2 of these regulations, taking into account, where applicable, the successfully proven corresponding qualification in accordance with § 3 (1) sentences 3-5 of these regulations, together with the master's degree, has a minimum of 300 ECTS credits.

§ 5

Program directorship

¹The dean of the Faculty of Law appoints a program directorship from among the faculty members of the Faculty of Law for a term of

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four years. ²In doing so, the dean shall consider the academic relevance to the content of the program. ³Reappointments are possible.

§ 6

Commencement of studies, standard period of study, part-time studies (with reference to § 1 (2) sentence 2 No. 4, § 5 (1) sentence 2, (2) sentence 2 and (3) sentence 1 ASPO)

(1) The program begins in the winter semester of each year.

(2) The standard period of study is two semesters, including the time required to complete the master's thesis.

(3) The schedule for the program is based on the study plan in accordance with § 8 in conjunction with Appendix II of these regulations.

(4) The program is designed to be completed on a part-time basis alongside employment and is not suitable for further part-time study beyond the existing study plan and therefore cannot be completed in the form of individual part-time study.

§ 7

Student advisory service

(with reference to § 1 (2) sentence 2 No. 7, § 3 (3), § 6 (1) sentence 1, (3), (4) and (6) ASPO)

(1) ¹Participation in academic advising pursuant to § 3 (3) ASPO is mandatory for students pursuant to §§ 21 (2) sentence 2 and 20 (3) BbgHG if they have not successfully completed a required module examination or their master's thesis within an examination period of four semesters. ²This period begins at the end of the semester in which the module examinations or master's thesis are to be taken according to the study plan pursuant to § 8 in conjunction with Annex II of these regulations, considering a standard period of study of two semesters.

(2) The program directorship is responsible for the mandatory academic advising in accordance with § 5 sentence 1 of these regulations.

(3) ¹Mandatory academic advising takes place in a personal meeting between the student and the program directorship. ²This may also take place online and, in exceptional cases, in writing, including via email. ³The results of the meeting are recorded in the study progress agreement in accordance with § 6 (3) and (4) ASPO. ⁴The examination board must be informed in writing of the results of this academic counselling.

(4) ¹In the event of non-compliance with the study progress agreement for a valid reason, the existence of a valid reason must be proven to the program directorship in writing immediately after it becomes known. ²In the event of illness as a valid reason, a corresponding medical certificate from a public health officer must be submitted. ³The consideration of another valid reason will be examined upon presentation of written evidence. ⁴If the reasons are accepted a new study plan agreement will be concluded.

(5) The study progress agreement contains information on the following points:

- Analysis of previous study progress,
- Overview of remaining coursework and examinations still required to successfully complete the degree program,
- Coping strategies developed jointly with the academic advisor,
- Commitment of the student to take specific measures to achieve the study objectives (e.g., attending meetings with the thesis supervisor), student to implement certain measures to achieve the study goals (e.g., attending meetings with the thesis supervisor),
- Commitment to appropriate measures by the university to promote the further course of study,

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- Deadlines by which the remaining study and examination requirements and the master's thesis must be completed,
- Reference to the consequences of de-registration in accordance with § 14 (5) sentence 2 No. 2 BbgHG in the event of non-completion of studies for which the student is responsible or non-compliance with the study progress agreement for which the student is responsible.

§ 8

Structure of the program, forms of instruction and study plan

(with reference to § 1 (2) sentence 2 No. 5, § 4 (2), § 5 (2) and § 7 ASPO)

1) ¹The program is spread over two semesters.

²The scope of the program is 60 ECTS credits.

(2) ¹The compulsory core curriculum is divided into four basic compulsory modules, which must be completed in the first and second semesters and comprise a total of 36 ECTS credits:

1) Introduction to Compliance & Integrity Management,

2) Methods and Models of Compliance & Integrity Management,

3) Compliance Topics,

4) Compliance & Integrity Management in Selected Types of Organizations.

²Participation in the four compulsory basic modules, each consisting of three two-day seminars, is mandatory for all students enrolled in the master's program.

(3) ¹The elective coursework, which must be completed in the second semester in the form of distance learning, comprises one compulsory elective module. ²This is divided into various compulsory elective topics, three of which must be chosen for a total of 9 ECTS credits. ³The compulsory elective topics can be found in Appendix II of these regulations.

(4) ¹Students must make a binding decision on their chosen compulsory elective topics from the compulsory elective module by the end of the first month after the start of the lecture period of the first semester. ²The form provided must be used for this purpose. ³Attendance at the selected compulsory elective topics is mandatory.

(5) Parallel to the compulsory elective module, students shall complete their master's thesis in the second semester in accordance with § 14 of these regulations, with a scope of 15 ECTS credits.

(6) The chronological sequence of the modules, their respective frequency, ECTS credits, course-related examinations, and module content are set out in Appendices I and II, which form an integral part of these regulations.

(7) The courses are primarily offered in the form of block courses in face-to-face and online formats on Fridays and Saturdays, as well as in the form of distance learning reading material.

§ 9

Cooperations

¹There are opportunities for national and international cooperation with other universities, training institutions, organizations, and companies. ²In order to attract proven experts in the respective field of teaching, full-time lecturers from other universities and practitioners from companies should be recruited for teaching assignments.

§ 10

Examiners and reviewers

(with reference to § 11 (1), § 15 (2) and § 17 (3) ASPO)

(1) The assessment or grading of examination performances during the course of study may be carried out by the members of the academic management of the master's program in accordance with § 5 of these regulations, its employees, the teaching staff, and other experts, provided that the aforementioned

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examiners possess the qualification to be determined by the examination or an equivalent qualification.

(2) ¹The examination board appoints the reviewers of the master's thesis. ²Any person who holds a professorship at the European University Viadrina, members of the program directorship, all lecturers, and authors of the distance learning literature for the master's program who meet the requirements of § 11 (1) sentence 1 ASPO and who have the qualification to be determined by the examination or an equivalent qualification. ³§ 17 (3) ASPO must be observed.

(3) The appointment pursuant to (2) may be transferred to the chair of the examination board by resolution of the examination board.

§ 11

Recognition of periods of study and study and examination achievements

(with reference to § 12 ASPO)

(1) ¹The applicant must provide the necessary information about the coursework for which recognition is sought. ²The application form provided by the program directorship must be used. ³Recognition and credit transfer, or their rejection, requires an examination of the documents provided by the applicant in each individual case.

(2) ¹If the examination board rejects the recognition of credits in accordance with paragraph 1, a recognition examination shall be conducted upon written request by the student to the examination board, provided that the student can demonstrate that the student has acquired the relevant knowledge and skills elsewhere. ²The recognition examination shall be conducted by the examination board. ³The form of this recognition examination shall be determined by the examination board in accordance with § 23 (5) sentence 1, (6) sentence 1 ASPO and considering the qualification objectives to be achieved for the

module to be recognized. ⁴In all other respects, § 12 ASPO shall apply.

(3) The examination certificate and the diploma supplement pursuant to § 17 of these regulations shall indicate which of the listed study and examination achievements have been recognized (§ 12 (5) ASPO).

§ 12

Examinations in the compulsory basic modules and the elective module

(with reference to § 4 (2), § 13 (1) and (3), § 14 (1), § 15 (1), § 15 a (1), § 15 e, § 16 (2), § 20 (3) and § 25 (2) ASPO)

(1) The examinations for the compulsory basic modules, elective modules and (module examinations) are intended to demonstrate that students have achieved the learning objectives specified in § 2 of these regulations about the respective module.

(2) ¹A performance assessment in the form of a module examination must be completed for each module. ²This proof of performance is usually provided by means of a 90-minute written examination. ³However, it may also be provided by means of another written assignment lasting at least 90 minutes, an oral examination or a presentation lasting at least 30 minutes, or a written term paper, if so, determined by the program directorship. ⁴Examinations may also be conducted online under electronic supervision.

(3) ¹Registration for all module examinations pursuant to paragraph 2, which take place following the respective modules (first examination date), shall be automatic for each student at the beginning of the respective module concerned. ²Participation in a separate examination date, which may not be less than four weeks after the first date (second examination date), is only permitted,

a) if students did not participate in the first examination date for a valid reason or

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b) if the respective module was not passed in the first examination date.

³In the event of withdrawal due to illness of the student, the examination board may require the submission of a medical certificate from a public health officer in addition to a doctor's certificate (§ 20 (3) sentence 3 ASPO). ⁴If a student meets the requirements of sentence 2 (a) or (b) on the first examination date, the student is immediately considered to be registered for the second examination date upon registration.

§ 13

Repetition of failed examinations

(with reference to § 25 ASPO)

¹If a module examination pursuant to § 12 (1) and (2) of these regulations is not passed on one examination date, it must be repeated on the next possible examination date (first repeat attempt). ²If the module examination is also failed in the first repeat attempt pursuant to sentence 1, the second and thus final repeat attempt must take place at the next possible examination date. ³For deadlines and registration for the examinations pursuant to sentences 1 and 2, § 12 (3) sentence 2 and sentence 4 of these regulations apply accordingly.

§ 14

Master's thesis

(with reference to § 1 (2) sentence 2 Nr. 6, § 17 (3) and 4, (5) sentence 3, (6) sentence 2, (9) sentence 2 und 3, (10-12) ASPO)

(1) In their master's thesis, students demonstrate that they are capable of independently applying scientific methods from the field of compliance and integrity management and of writing texts that meet scientific requirements on an interdisciplinary and practice-oriented topic from the course content covered in this degree program in accordance with § 2 (2) of these regulations. (2) ¹Admission to the master's thesis is granted upon successful completion of all module examinations for the compulsory

basic modules at the request of the student. ²The form provided by the Examination Office must be used.

(3) ¹The processing time for the master's thesis is four months and begins with the determination of the topic of the thesis, which must be recorded by the examination board.

²The calculation of the deadline for submission (§ 17 (12) ASPO) is in accordance with § 1 (1), § 2 (3) No. 2 VwVfGBbg in conjunction with § 31 (1) and (3) VwVfG and § 187-193 BGB, whereby all deadlines and dates, even in cases covered by § 31(3) § 2 and § 31 (5) VwVfG, but shall end at the end of the next working day in accordance with § 31 (3) sentence 1 VwVfG.

³An extension of the processing time may only be requested in the cases provided for in § 17 (10), (11) ASPO. ⁴In the event of illness, the examination board may require a medical certificate from a public health officer in addition to a doctor's certificate (§ 17 (11) sentence 3 ASPO).

(4) ¹A master's thesis consists of a cover sheet, the tables of contents, the fair copy, and a signed declaration of independent authorship. ²The length of the fair copy should not be less than 60 standard-formatted pages and should not exceed 70 pages. ³A standard formatted page according to sentence 2 has margins of 2.5 cm on each side, a font size of 12 points, the font Times New Roman, and 1.5-line spacing. ⁴The general formal requirements for the master's thesis mentioned in this paragraph are specified and supplemented in a leaflet that is made available to the student when the topic is determined.

(5) The master's thesis has a workload of 15 ECTS credits.

(6) ¹The master's thesis is assessed by two reviewers in accordance with § 10 (2) of these regulations in conjunction with § 17 (14) ASPO. ²The selection or assignment of the first reviewer shall be appointed in accordance with Section 17 (4) ASPO. ³In addition to § 17 (3) sentence 2 ASPO, full-time university lecturers

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from other state-recognized universities in Germany and abroad may also be appointed as reviewers if they otherwise meet the requirements specified in § 17 (3) ASPO and have previously been lecturers in the master's program “Compliance & Integrity Management.”

§ 15

Assessment of examinations (with reference to section 23 (1) sentence 3 lit. a ASPO)

The assessment of the examinations is expressed using the grading scale specified in § 23 (1) sentence 3 lit. a) ASPO.

§ 16

Calculation of the overall grade

(with reference to § 26 (1) ASPO)

The overall grade is determined by the average of the simply weighted grades of the passed compulsory basic modules and the compulsory elective module in accordance with § 12 (1) and (2) of these regulations, as well as the passed master's thesis in accordance with § 14 (1) of these regulations.

§ 17

Issuance of degree certificate, transcript of records and diploma supplement

(with reference to § 27 (2-4) ASPO)

Upon successful completion of their studies, students will receive a certificate and diploma supplement certifying the award of the degree of “Master of Compliance & Integrity Management (MACIM)”, provided that the first professionally qualifying degree has been obtained in accordance with § 3 (1) sentence 2

of these regulations if applicable, taking into account the successfully proven relevant qualification in accordance with § 3 (1) sentences 3-5 of these regulations, together with the master's degree, has at least 300 ECTS credits.

§ 18

Final failure of the program

(with reference to § 28 (1), (2) and (3) sentence 1 ASPO)

¹If a course-related examination is not passed even after a second attempt, or if the master's examination is deemed to have been “definitively failed” in accordance with § 28 (2) ASPO, the master's program is deemed to have been definitively failed. ²A decision on the definitive failure of the master's program shall be issued together with information on the right of appeal decision.

§ 19

Entry into force

These regulations enter into force on the day following their publication in the Official Announcements (“Amtliche Bekanntmachungen”) of the European University Viadrina Frankfurt (Oder).

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Annex I

On the program-specific regulations for the continuing education master's program “Compliance & Integrity Management” at the European University Viadrina Frankfurt (Oder)

– Module types and ECTS credits –

Module Type	Module
1) Four basic compulsory modules (BM) 9 ECTS credits each = 36 ECTS credits	<p>BM 1: Introduction to Compliance & Integrity Management (9 ECTS credits)</p> <p>BM 2: Methods and Models of Compliance & Integrity Management (9 ECTS credits)</p> <p>BM 3: Compliance Topics (9 ECTS credits)</p> <p>BM 4: Compliance & Integrity Management in Selected Organizational Types (9 ECTS credits)</p>
2) A compulsory elective module Distance learning reading (EM) 9 ECTS credits each	<p>The elective module consists of three.</p> <p>Module topics to be chosen from:</p> <p>EM 1: Whistleblowing Management Systems EM 2: Supply Chain Compliance Management EM 3: Data Protection Management EM 4: Compliance & Integrity in the ESG Context EM 5: Foreign Trade Compliance, including Sanctions. EM 6: Digitalization and IT Compliance EM 7: Standardization and Certification EM 8: Efficiency and Effectiveness Audits EM 9: Behavioural Compliance</p>
3) Master’s thesis (MA) 15 ECTS credits each	

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Annex II

on the program-specific regulations for the continuing education master's program “Compliance & Integrity Management” at the European University Viadrina Frankfurt (Oder)

– Modules and study plan –

Overview:

SEMESTER	MODULE	Attendance Hours	Workload hours	ECTS-Credits
Winter Semester	Basic compulsory modules 1-3	144	810	27
Summer Semester	Basic compulsory module 4	48	270	9
	Compulsory elective module consisting of 3 compulsory elective topics	0	270	9
	Master's thesis		450	15
		192	1.800	60

Detailed course structure, module content, and performance records:

SEMESTER	MODULE	Attendance Hours	Proof of performance	Workload hours	ECTS-Credits
Winter Semester	Basic compulsory module 1: 1) Introduction to Compliance & Integrity Management in the context of Governance 2) Compliance Officer as a profession: from communication skills to legal liability 3) Current developments and challenges for Compliance & Integrity Management	3 day seminars each with 2 session days of 8 hours each (=48 hours)	Written module examination lasting 90 minutes, as defined in § 12, paragraph 2.	270	9
	Basic compulsory module 2: 1) Compliance Risk Assessment and Practical Implementation, including Communication, Training, and Digitalization Tools 2) Other Compliance Methods, including Whistleblower Systems, Internal Investigations, GPC, KYC	3 day seminars each with 2 session days of 8 hours each (=48 hours)	Written module examination lasting 90 minutes, as defined in § 12, paragraph 2.	270	9

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Winter Semester	3) Standards and Certifications, Efficiency Audits, Compliance Defense, and Monitoring				
	<p>Basic compulsory module 3:</p> <p>1) Corruption and money laundering prevention, conflicts of interest, and other topics</p> <p>2) Other compliance topics such as antitrust, labor, data protection, and social security compliance</p> <p>3) International compliance, foreign trade, export, and sanctions compliance, UKBA and FCPA</p>	3 day seminars each with 2 session days of 8 hours each (=48 hours)	Written module examination lasting 90 minutes, as defined in § 12 paragraph 2	270	9
Summer Semester	<p>Basic compulsory module 4:</p> <p>1) Financial Services Compliance and Pharmaceuticals</p> <p>2) From SMEs to listed companies</p> <p>3) Compliance in public companies and the public administration, including associations, NGOs, and churches</p>	3 day seminars each with 2 session days of 8 hours each (=48 hours)	Written module examination lasting 90 minutes, as defined in § 12, paragraph 2.	270	9
	<p>Compulsory elective module: 3</p> <p>Compulsory elective topics (ET) to be chosen from:</p> <p>1) ET 1: Whistleblowing Management Systems</p> <p>2) ET 2: Supply Chain Compliance Management</p> <p>3) ET 3: Data Protection Management</p> <p>4) ET 4: Compliance & Integrity in the ESG Context</p> <p>5) EP 5: Foreign Trade Compliance, including Sanctions</p> <p>6) ET 6: Digitalization & IT Compliance</p>		Written module examination lasting 90 minutes, as defined in § 12, paragraph 2.	270	9

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Summer Semester	7) ET 7: Standardization and Certification 8) ET 8: Efficiency and Effectiveness Audits 9) ET 9: Behavioural Compliance				
	Master's thesis		Written Master's thesis in 60-70 pages in accordance with § 14 paragraph 4	450	15
				1.800	60