



Online Linguistic Support

Language Course

User Guide

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1 Introduction

Welcome to this user guide, which is designed to tell you all about the Erasmus+ Online Linguistic Support (OLS) platform, and help you use it before, during and after your Erasmus+ mobility. This OLS website includes online language courses that are accessible for Higher Education students, trainees, European Voluntary Service (EVS) volunteers and Vocational Education and Training (VET) students.

2 Access and Connection to the Erasmus+ OLS Platform

After completing your first language assessment, you will receive an invitation by email to sign up for an online language course (if a language course licence has been assigned to you by your sending institution/coordinating organisation). After you receive this, you will be able to access the course by logging on to the Erasmus+ OLS platform with the same login credentials that you used for the language assessment.



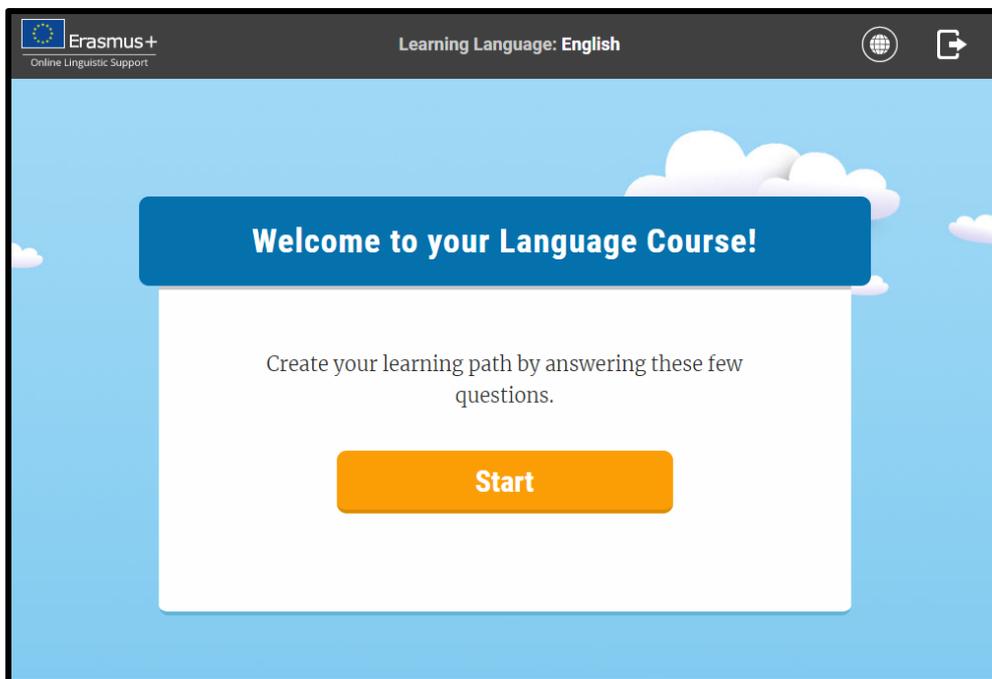
Please note: In the context of multiple mobilities, you may already have a language course licence. If you receive additional access to a language course in connection with your new mobility and the same learning language, your progress is recorded and your access period will be extended to your new mobility dates.

3 My OLS Language Course

3.1 Creating My Learning Path

When you first access the **Erasmus+ OLS** platform, you will be asked a series of questions designed to help create a personalised learning path for you. This step, combined with the results from your first language assessment, creates your personalised learning path by determining the information that appears on your home page and the way you navigate the activities on the site.

However, creating a learning path is not compulsory, and if you decide to start your language course without completing the questions, you can go back and do it later.

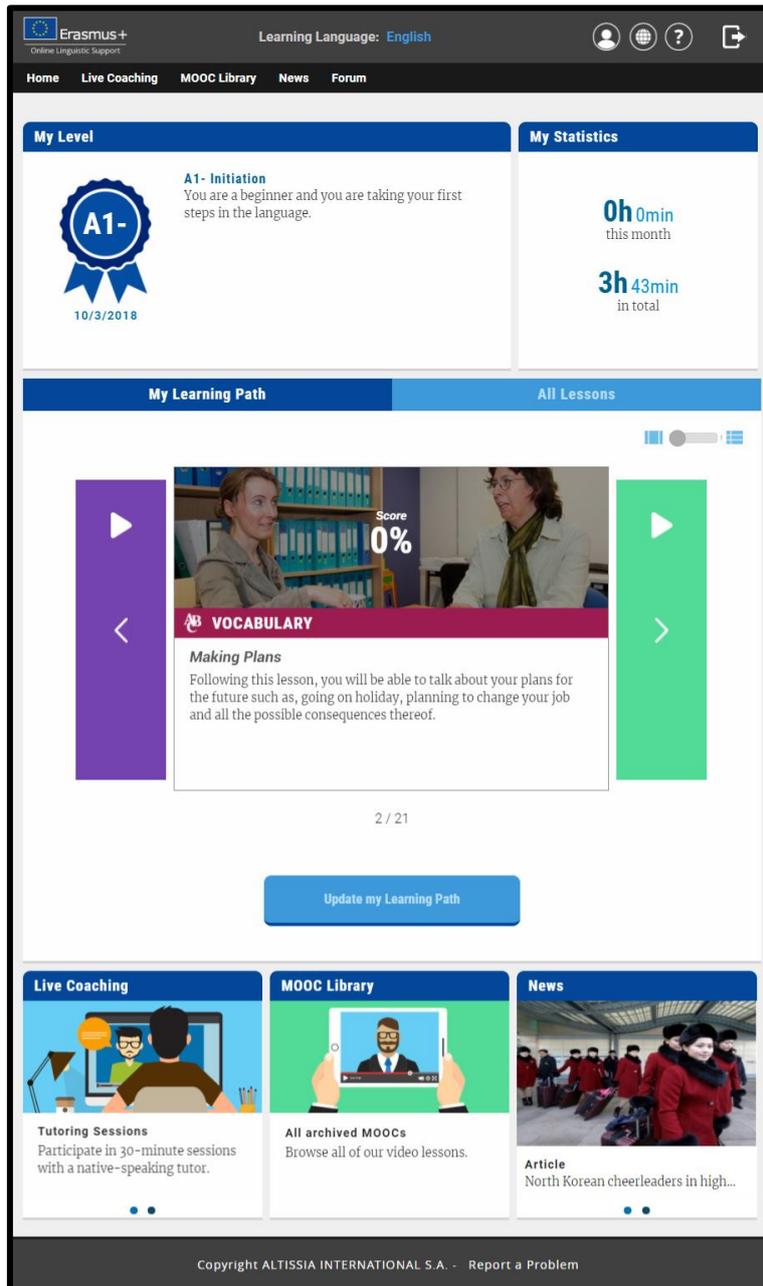


Please note: If you are using the OLS language course for a local language, you will be asked to provide a self-assessment of your level in this language, as you will have taken the first language assessment in another language.

3.2 Navigating Through My Lessons

On the Erasmus+ OLS Language Course home page, you can access study activities and other tools, such as your profile, history, scores and different help options.

You will also be able to view your learning path here.



The screenshot displays the Erasmus+ OLS Language Course interface for English. The top navigation bar includes 'Home', 'Live Coaching', 'MOOC Library', 'News', and 'Forum'. The main content area is organized into several sections:

- My Level:** Shows 'A1- Initiation' with a ribbon icon and the date '10/3/2018'. Text indicates the user is a beginner.
- My Statistics:** Displays '0h 0min this month' and '3h 43min in total'.
- My Learning Path:** Features a 'VOCABULARY' section titled 'Making Plans' with a 'Score 0%' indicator and a description of the lesson's focus.
- All Lessons:** A button labeled 'Update my Learning Path' is visible below the learning path section.
- Live Coaching:** Promotes 'Tutoring Sessions' with a 30-minute session duration.
- MOOC Library:** Offers access to 'All archived MOOCs'.
- News:** Features an article titled 'North Korean cheerleaders in high...'.

The footer contains the text: 'Copyright ALTISSIA INTERNATIONAL S.A. - Report a Problem'.

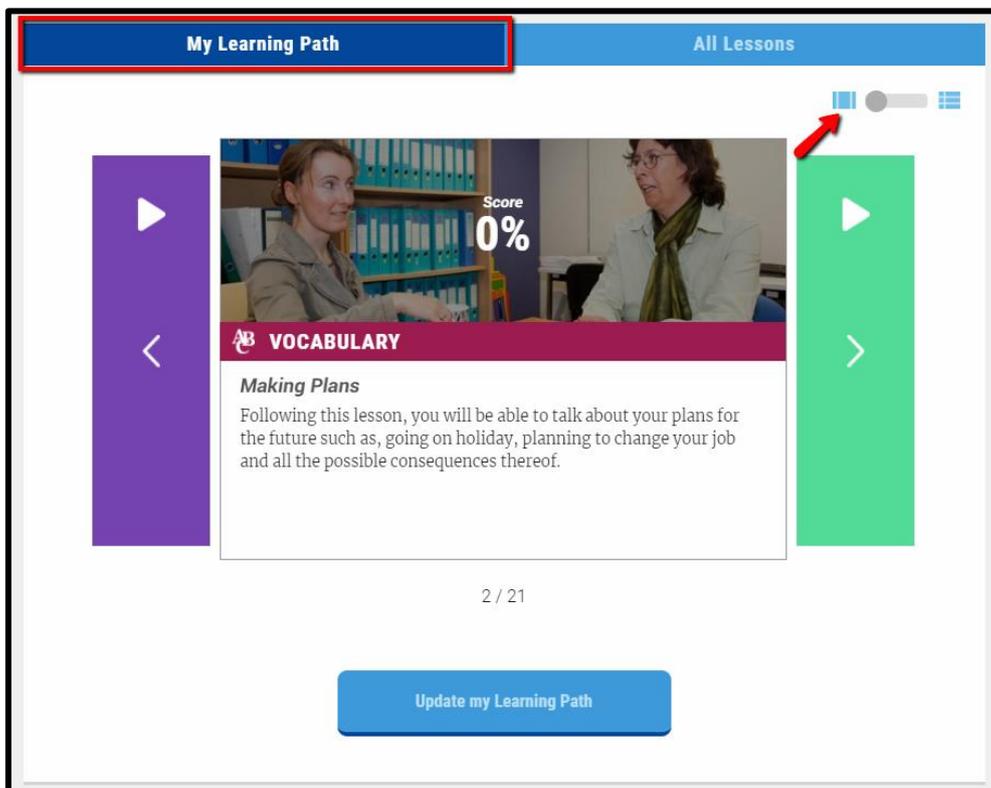
Please note: Some features on the platform are only available in certain learning languages, so your home page may vary from one language course to another. To familiarise yourself with the

study activities that you can access in your learning language, please refer to [the following document](#).

3.2.1 My Personalised Learning Path

Your home page will show the results of your first language assessment or self-assessment, and it will suggest the first activity to start your personalised learning path. This learning path is personalised to your needs and interests, and will guide you through your language course. Updating your learning path at any time will refresh your content, offering you new content to discover.

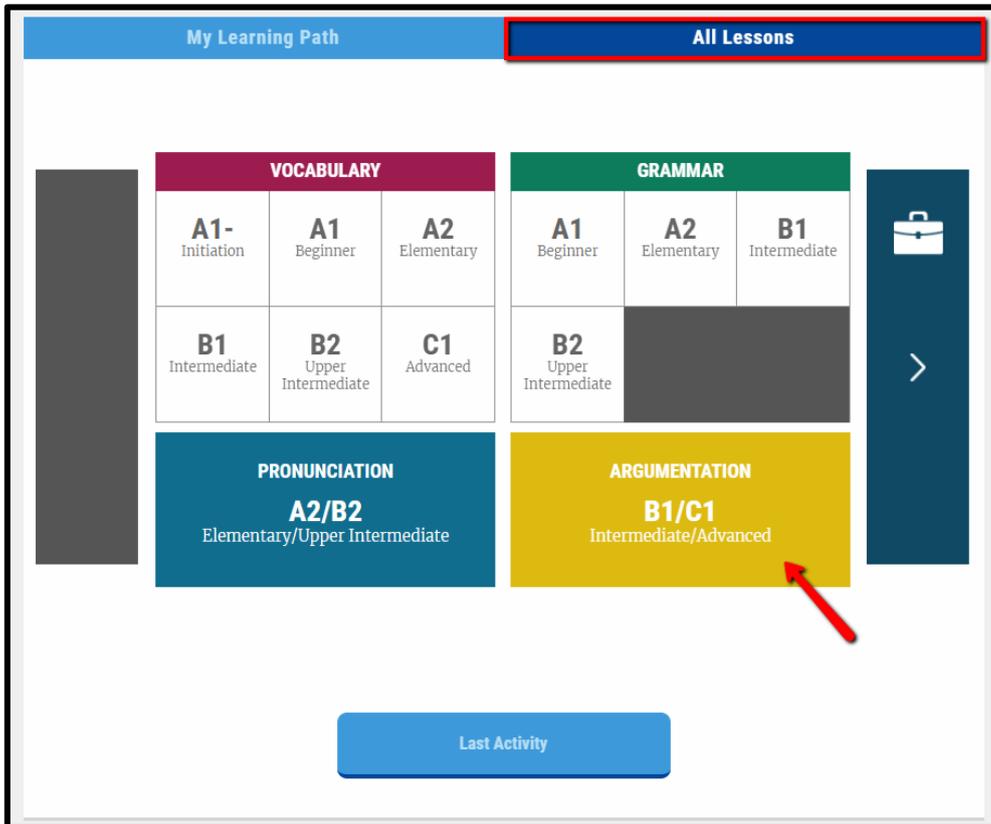
The home page will show you the **'My Learning Path'** tab by default. Within this tab, there are two possible display options: the first is a horizontal display in which you can click right or left to navigate, and the second is a list display which shows all your activities as a list.



3.2.2 All Lessons (free navigation)

The 'All Lessons' tab gives you direct access to all of the learning resources available on the Erasmus+ OLS platform.

If you didn't complete the needs analysis when you first connected to the platform, your home page will display the 'All Lessons' tab by default. In this tab, you are free to choose the self-study modules you prefer, and you can choose to navigate freely on the platform.



My Learning Path			All Lessons		
VOCABULARY			GRAMMAR		
A1- Initiation	A1 Beginner	A2 Elementary	A1 Beginner	A2 Elementary	B1 Intermediate
B1 Intermediate	B2 Upper Intermediate	C1 Advanced	B2 Upper Intermediate		
PRONUNCIATION A2/B2 Elementary/Upper Intermediate			ARGUMENTATION B1/C1 Intermediate/Advanced		
Last Activity					

3.3 Available Activities

Depending on your learning language, up to five types of activity are available to you. You can freely browse from one to another depending on your objectives and your level.

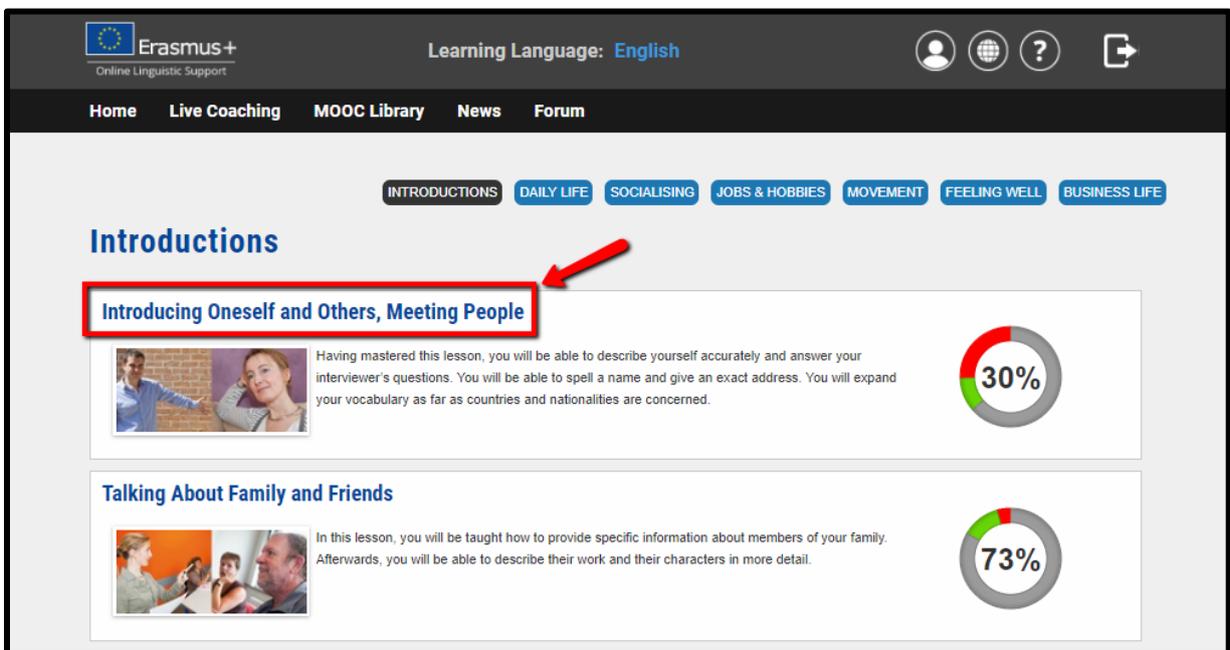
- The 'My Learning Path' and 'All Lessons' tabs provide access to the **self-study modules**.
- The **Live Coaching** contains two types of activity: tutoring sessions and MOOCs.
- The **MOOC library** enables free access to all MOOC sessions which have already been broadcast live.
- The **Forum** is a place to communicate with other Erasmus+ OLS participants.
- The **News** section features videos and articles.

3.3.1 Language Course modules

3.3.1.1 Vocabulary Module

A. Studying a Lesson

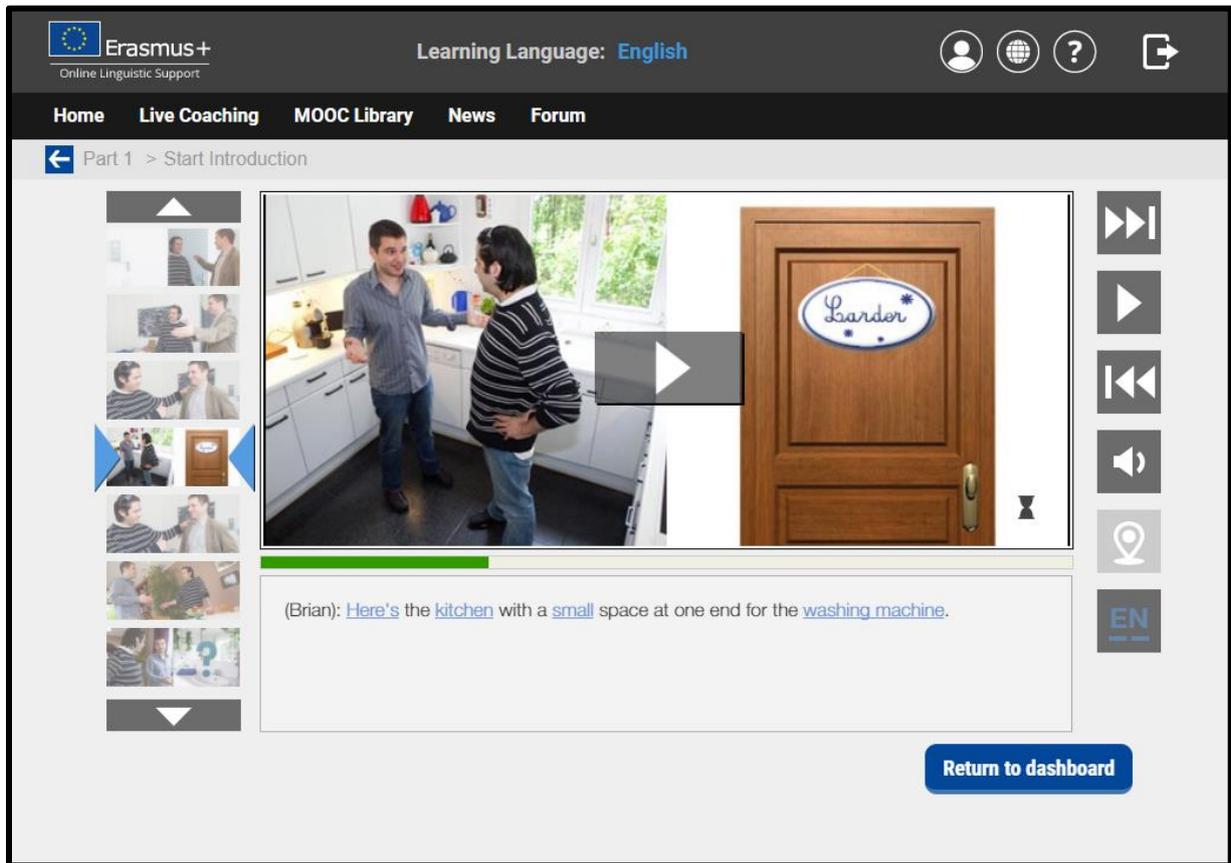
To choose a lesson, click on its title or image. The pie chart on the right will either turn green and/or red, depending on the number of activities you complete and the results of your summary test.



The screenshot displays the Erasmus+ Online Linguistic Support interface. At the top, the logo and 'Erasmus+ Online Linguistic Support' are visible, along with 'Learning Language: English'. Navigation tabs include Home, Live Coaching, MOOC Library, News, and Forum. A horizontal menu lists categories: INTRODUCTIONS, DAILY LIFE, SOCIALISING, JOBS & HOBBIES, MOVEMENT, FEELING WELL, and BUSINESS LIFE. Under 'Introductions', two lesson cards are shown. The first card, 'Introducing Oneself and Others, Meeting People', is highlighted with a red box and a red arrow. It features a small image of two people and a 30% progress indicator. The second card, 'Talking About Family and Friends', features a small image of a group of people and a 73% progress indicator. Each card includes a brief description of the lesson's objectives.

B. How it Works

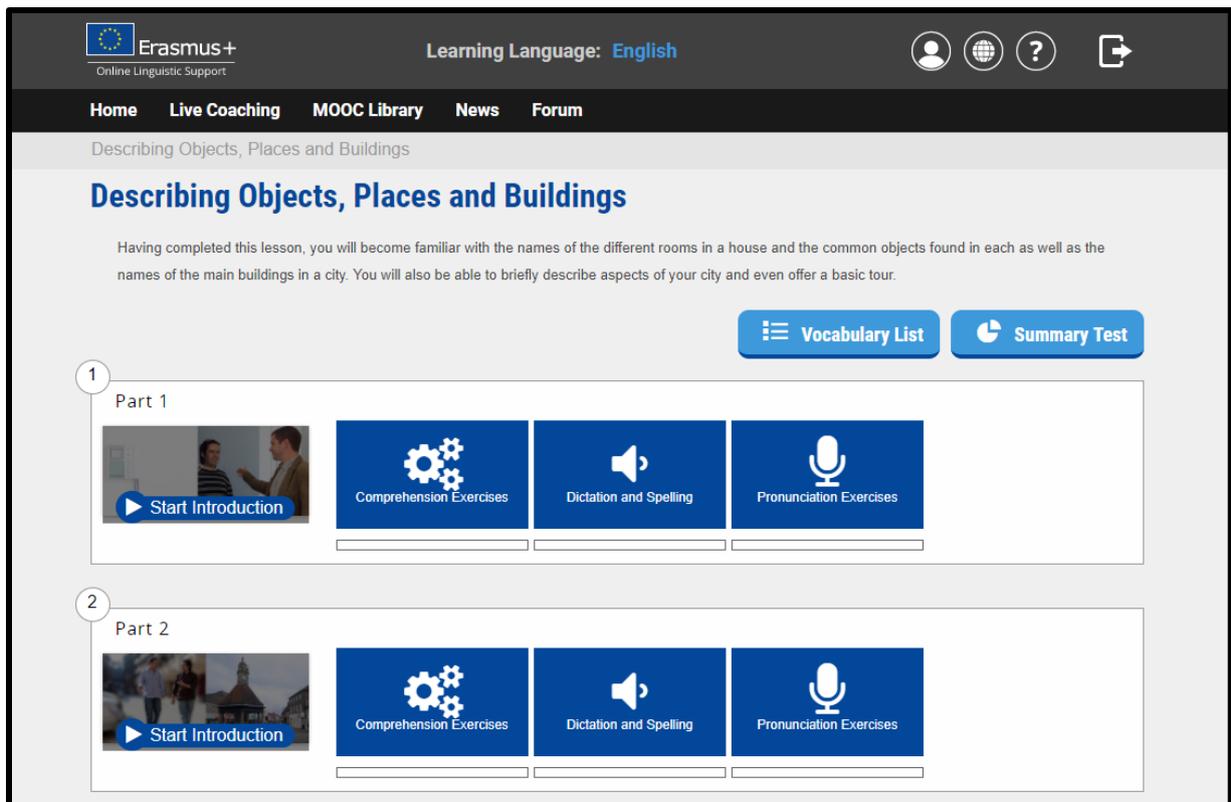
When you click on a theme, you will see an animation in which key words and expressions have been highlighted. Each animation is made up of a group of exercises that allow for quick revision and practice of the target vocabulary.



The screenshot displays the Erasmus+ Online Linguistic Support interface. At the top, the Erasmus+ logo and 'Online Linguistic Support' are on the left, and 'Learning Language: English' is in the center. Navigation icons for user profile, globe, help, and share are on the right. Below this is a menu with 'Home', 'Live Coaching', 'MOOC Library', 'News', and 'Forum'. The main content area shows a video player with a thumbnail strip on the left and playback controls on the right. The video shows two men in a kitchen; one is pointing towards a door labeled 'Larder'. Below the video, a subtitle reads: '(Brian): Here's the kitchen with a small space at one end for the washing machine.' A 'Return to dashboard' button is located at the bottom right of the video player area.

For each animation, there are three exercises:

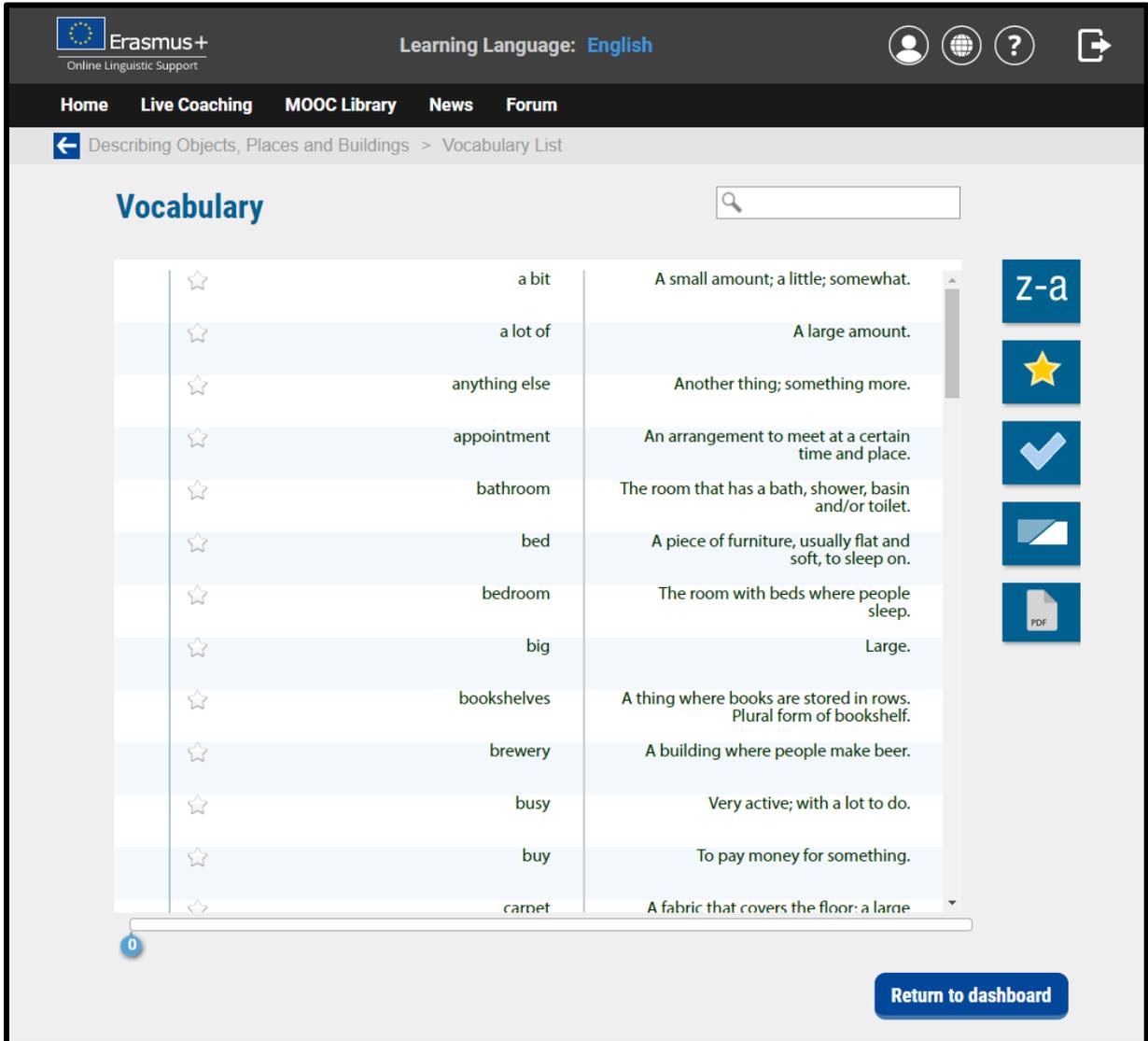
- **Comprehension exercises**, which check your understanding of the conversation,
- **Dictation and spelling** exercises, focused on the spelling of key words in the conversation, and
- **Pronunciation exercises**, which help you correctly pronounce the words and sentences you have learnt. These exercises require the use of headphones equipped with a microphone.



The screenshot shows the Erasmus+ Online Linguistic Support interface. At the top, there is a navigation bar with the Erasmus+ logo, the text 'Online Linguistic Support', and 'Learning Language: English'. To the right of the navigation bar are icons for user profile, globe, help, and share. Below the navigation bar are menu items: Home, Live Coaching, MOOC Library, News, and Forum. The main content area is titled 'Describing Objects, Places and Buildings' and includes a brief description of the lesson. Below the description are two buttons: 'Vocabulary List' and 'Summary Test'. The main content is divided into two parts, 'Part 1' and 'Part 2'. Each part has a 'Start Introduction' button and three exercise buttons: 'Comprehension Exercises', 'Dictation and Spelling', and 'Pronunciation Exercises'. Each exercise button has a progress bar below it.

C. How to Use the Vocabulary List

The **Vocabulary List** tab gives you access to a list of the vocabulary, including words and phrases, that you studied in the lesson. It also provides a definition of each word or phrase, and you can save certain words or phrases by clicking the 'star' on the left-hand side of each word.



The screenshot shows the Erasmus+ Online Linguistic Support interface. At the top, it displays the Erasmus+ logo and 'Learning Language: English'. Below this is a navigation bar with 'Home', 'Live Coaching', 'MOOC Library', 'News', and 'Forum'. The main content area is titled 'Describing Objects, Places and Buildings > Vocabulary List'. The 'Vocabulary' section features a search bar and a table of words with definitions. Each word has a star icon on the left for marking. On the right side of the table, there are icons for 'z-a' (alphabetical order), a star (favorites), a checkmark (confirmation), a document (print), and a PDF icon. A 'Return to dashboard' button is located at the bottom right of the interface.

Word	Definition
a bit	A small amount; a little; somewhat.
a lot of	A large amount.
anything else	Another thing; something more.
appointment	An arrangement to meet at a certain time and place.
bathroom	The room that has a bath, shower, basin and/or toilet.
bed	A piece of furniture, usually flat and soft, to sleep on.
bedroom	The room with beds where people sleep.
big	Large.
bookshelves	A thing where books are stored in rows. Plural form of bookshelf.
brewery	A building where people make beer.
busy	Very active; with a lot to do.
buy	To pay money for something.
carpet	A fabric that covers the floor: a large

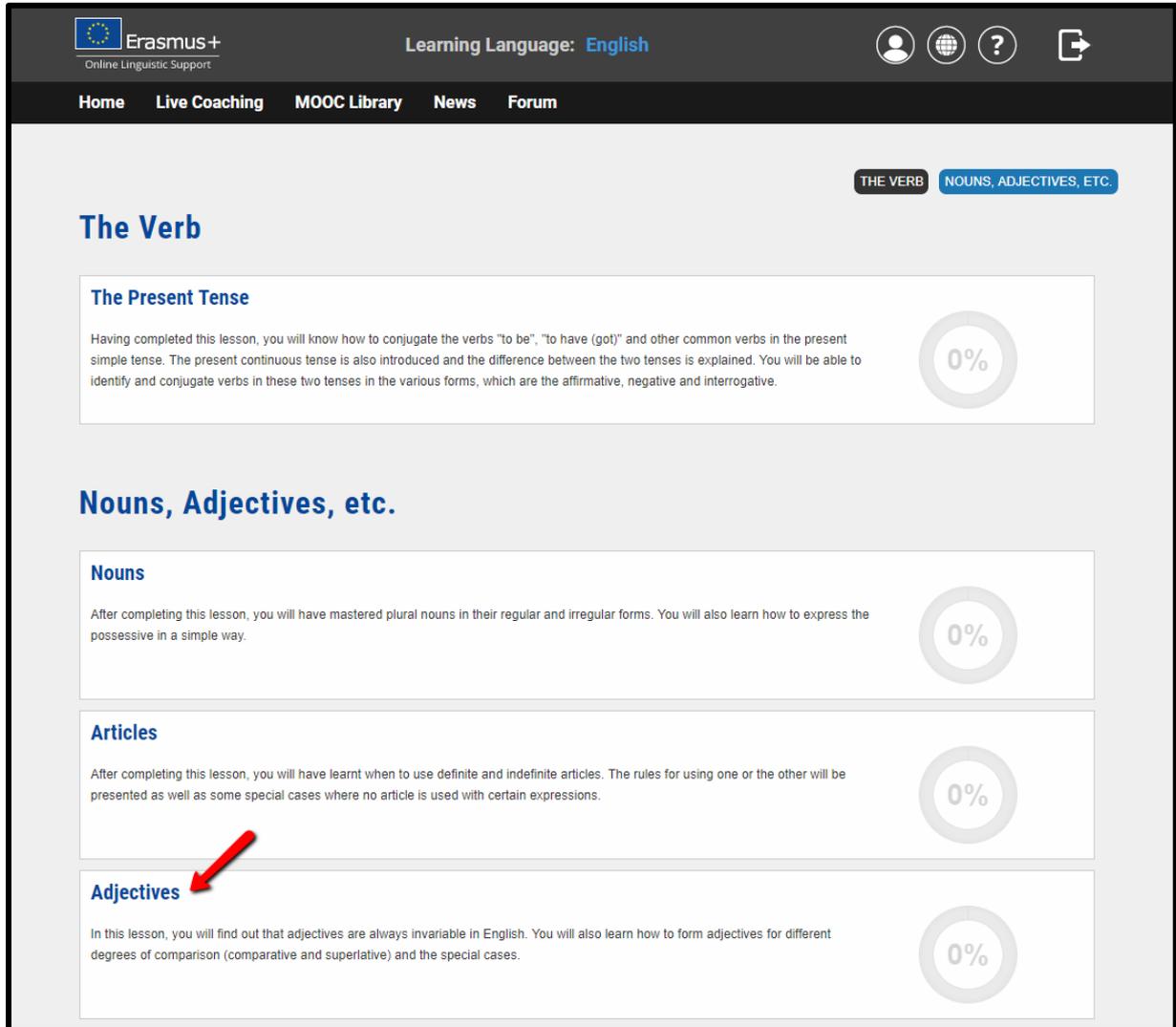
D. Summary Test

The purpose of the summary test is to check that you have properly acquired the words and expressions that you studied in the lesson. At the end of the test, you will get your score as well as the corrections to any questions you answered incorrectly. After completing the summary test, you can go back over the vocabulary list of the lesson you have been tested on. You will notice that a "v" is inserted next to words you answered correctly during the test and an "X" next to words you had difficulty with.

3.3.1.2 Grammar Module

A. Studying a Lesson

To choose a specific lesson, click on its title or image. Depending on your learning language, you can choose grammatical topics such as different tenses, adjectives, articles or word order.



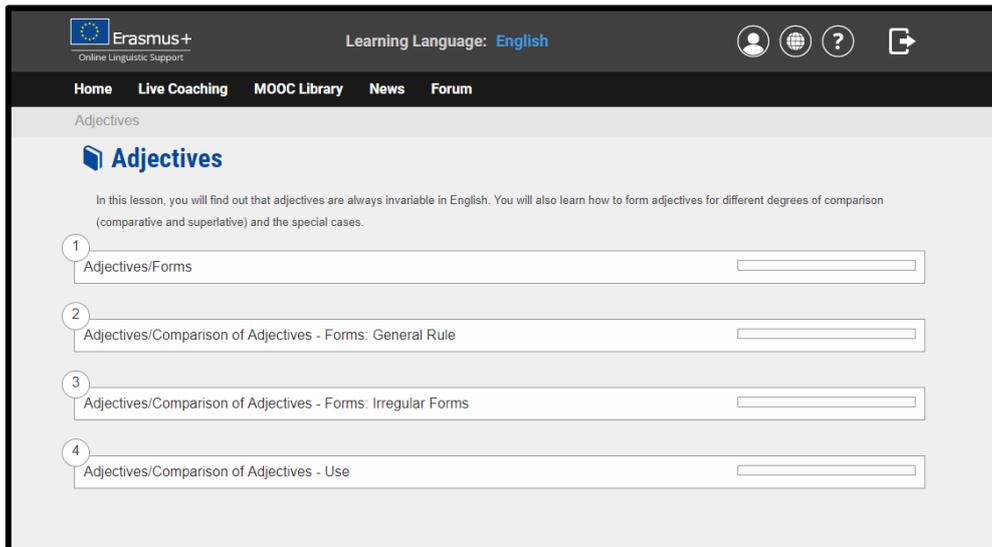
The screenshot displays the Erasmus+ Online Linguistic Support interface for the 'Learning Language: English' module. The navigation bar includes 'Home', 'Live Coaching', 'MOOC Library', 'News', and 'Forum'. The main content area is titled 'The Verb' and features a filter for 'THE VERB' and 'NOUNS, ADJECTIVES, ETC.'. Below this, four lesson cards are listed, each with a 0% completion indicator:

- The Present Tense**: Having completed this lesson, you will know how to conjugate the verbs "to be", "to have (got)" and other common verbs in the present simple tense. The present continuous tense is also introduced and the difference between the two tenses is explained. You will be able to identify and conjugate verbs in these two tenses in the various forms, which are the affirmative, negative and interrogative.
- Nouns**: After completing this lesson, you will have mastered plural nouns in their regular and irregular forms. You will also learn how to express the possessive in a simple way.
- Articles**: After completing this lesson, you will have learnt when to use definite and indefinite articles. The rules for using one or the other will be presented as well as some special cases where no article is used with certain expressions.
- Adjectives**: In this lesson, you will find out that adjectives are always invariable in English. You will also learn how to form adjectives for different degrees of comparison (comparative and superlative) and the special cases.

A red arrow points to the 'Adjectives' sub-topic.

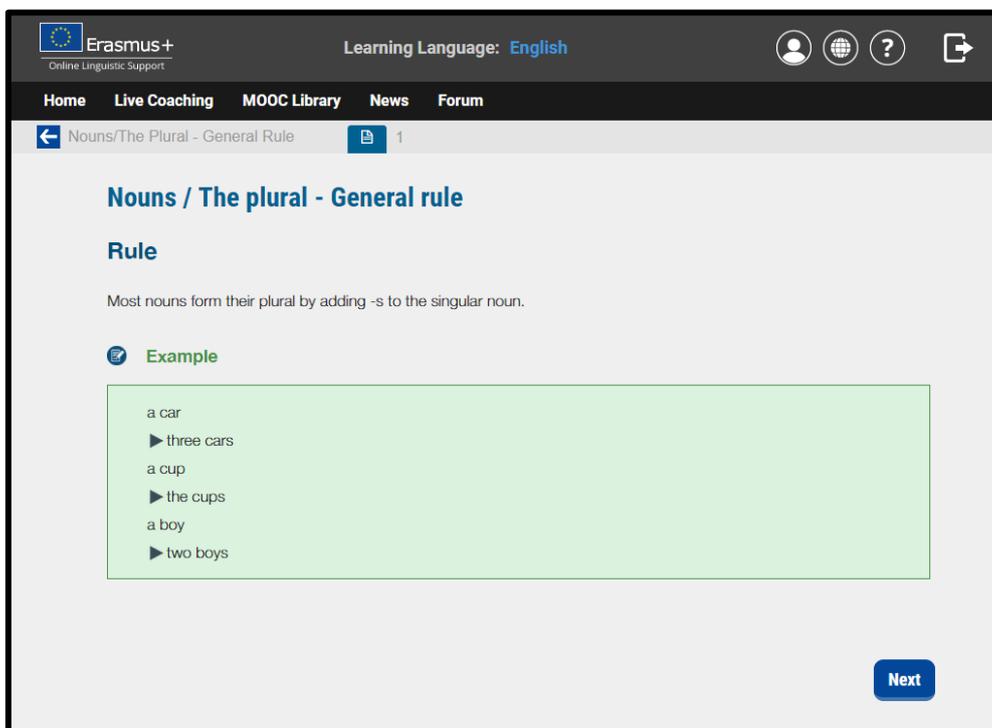
B. Grammar Rules and Exercises

Click on the title of a section to access it. The grammar rule for this lesson will then be displayed. Each grammar rule is followed by different exercises to practice the grammar rule in a communicative context. You can access these exercises by clicking on the numbers that appear in the menu bar.



The screenshot shows the Erasmus+ Online Linguistic Support interface. The top navigation bar includes the Erasmus+ logo, 'Online Linguistic Support', and 'Learning Language: English'. Below the navigation bar are links for 'Home', 'Live Coaching', 'MOOC Library', 'News', and 'Forum'. The main content area is titled 'Adjectives' and contains a lesson description: 'In this lesson, you will find out that adjectives are always invariable in English. You will also learn how to form adjectives for different degrees of comparison (comparative and superlative) and the special cases.' Below the description is a menu with four numbered items, each with a corresponding input field:

- 1 Adjectives/Forms
- 2 Adjectives/Comparison of Adjectives - Forms: General Rule
- 3 Adjectives/Comparison of Adjectives - Forms: Irregular Forms
- 4 Adjectives/Comparison of Adjectives - Use



The screenshot shows the Erasmus+ Online Linguistic Support interface for the 'Nouns / The plural - General rule' lesson. The top navigation bar is the same as in the previous screenshot. The main content area is titled 'Nouns / The plural - General rule' and includes a 'Rule' section: 'Most nouns form their plural by adding -s to the singular noun.' Below the rule is an 'Example' section with a green box containing the following text:

- a car
▶ three cars
- a cup
▶ the cups
- a boy
▶ two boys

A 'Next' button is located at the bottom right of the content area.

3.3.1.3 Pronunciation Module (exclusively for the English course)

The **Pronunciation** module enables you to improve your speaking skills, including the pronunciation of English vowels, consonants and diphthongs. Each sound comes with an example as well as its phonetic transcription. It is advised that you watch the video and try to emulate these sounds and words.

3.3.1.4 Argumentation Module

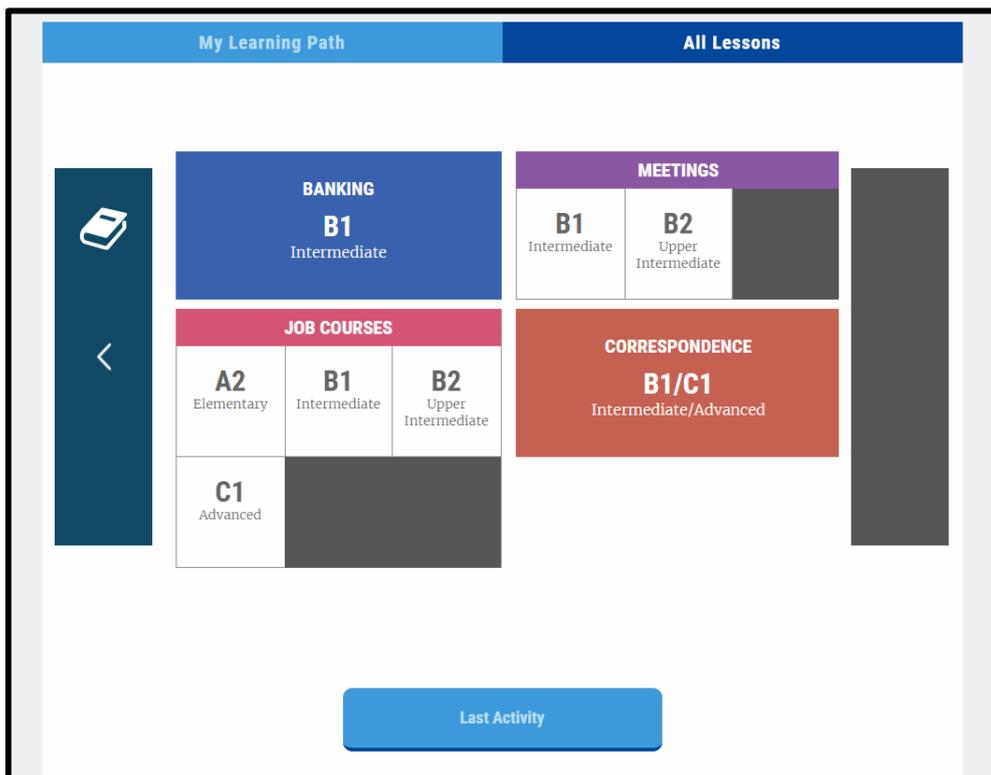
The **Argumentation** module is a course designed to train you in articulating your ideas and supporting arguments. It is based on real life examples, enabling you to study commonly used expressions on topics such as work, marriage, politics, entertainment, etc. This module is exclusively available from the B1 (intermediate) level up to the C1 (advanced) level.

Here are our recommendations for how to complete these modules:

- **Watch the video:** Immerse yourself in the language and choose to work on it, with or without subtitles. Click on words to display the meanings of new expressions in the animation.
- **Expand your vocabulary:** The "Vocabulary List" provides a list of key words as well as their definitions, allowing you to expand your knowledge of the language.
- **Check your understanding:** Test your new knowledge by trying out the comprehension and vocabulary exercises.
- **Give an opinion on the theme in question:** The "Follow-Up" section is designed for teachers and groups of learners in order to stimulate debates and the exchange of ideas.

3.3.1.5 Professions Module

The **Professions** module is intended for participants who obtained a minimum B1 level in their first language assessment. It provides more specialised themes, focused on the professional world, and includes themes such as 'banking', 'job courses', 'correspondence' or 'meetings'. The vocabulary and activities within these modules have been purposefully adapted for the professional world.

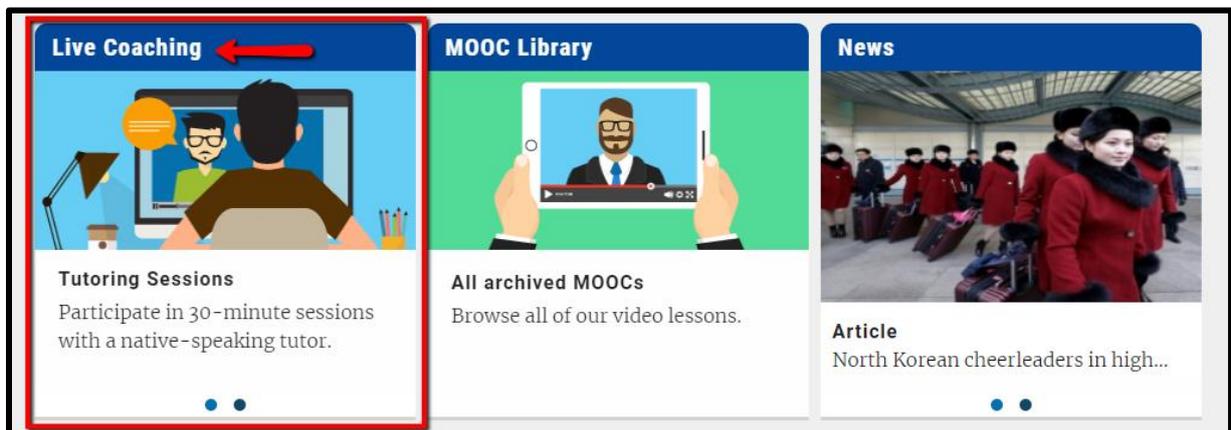


Each lesson is accompanied by comprehension exercises, dictation and spelling exercises. This section is based on the same structure as the aforementioned "vocabulary" module which is explained above.

3.3.2 Live Coaching

Live Coaching is made up of 2 modules and is accessible from your home page:

- The **MOOCs** are educational, interactive videos designed by native-speaking tutors of the language. During the lesson, you have the option of chatting with your tutor as well as with the other participants.
- The **tutoring sessions** are 30 minute, live, online lessons with a tutor and other Erasmus+ OLS participants. Every tutoring session is taught by an experienced, native-speaking tutor. In these sessions, you have the opportunity to practise your speaking skills, be corrected, and consolidate what you have been learning on the OLS platform. You also have the opportunity to interact with other participants in the class (maximum six participants per session).



On your live coaching dashboard, you will be able to see all scheduled tutoring sessions and MOOCs. Once you have found a session that you are interested in, click on 'Register'.

Your Scheduled Session(s)

Date	Hour	Theme	Type	Level
You have not scheduled a live coaching session. Do you wish to book one?				

Upcoming MOOC(s)

Date	Hour	Tutor	Remaining places	Theme	Level	
	All	All	All	All	All	
03/01/2018	10:00	Mitchell David	=	Hello! (Greetings and Introductions) - Beginners/Refugees - EN701	A	Register
03/01/2018	10:00	Mitchell David	=	Hello! (Greetings and Introductions) - Beginners/Refugees - EN701	A	Register
10/01/2018	10:00	Mitchell David	=	Countries and Regions - EN305	C	Register
10/01/2018	10:00	Mitchell David	=	Countries and Regions - EN305	C	Register
17/01/2018	10:00	Mitchell David	=	I'm a Sales Assistant - Vocational Education and Training - VET - EN1407	B	Register
17/01/2018	10:00	Mitchell David	=	I'm a Sales Assistant - Vocational Education and Training - VET - EN1407	B	Register
24/01/2018	10:00	Mitchell David	=	You are invited - EN1110	A	Register
24/01/2018	10:00	Mitchell David	=	You are invited - EN1110	A	Register
31/01/2018	10:00	Mitchell David	=	Education - EN206	B	Register
31/01/2018	10:00	Mitchell David	=	Education - EN206	B	Register

See all upcoming sessions

Upcoming Tutoring Session(s)

Date	Hour	Tutor	Remaining places	Theme	Level	
	All	All	All	All	All	
22/12/2017	12:30	Cowell David	1	Daily Routines - EN101	A	Register
22/12/2017	13:30	Cowell David	4	The Agriculture Industry (Vocational Education and Training - VET) - EN409	B	Register
22/12/2017	14:30	Cowell David	2	Art - EN304	C	Register
22/12/2017	15:30	Cowell David	2	Health and Body - EN106	A	Register
23/12/2017	11:30	Cowell David	3	Holidays and Travels - EN202	B	Register

The classroom will open 10 minutes prior to the start of the session. To enter the class, click on **'Access to classroom.'**

Your Scheduled Session(s)

Date	Hour	Theme	Type	Level	
03/01/2018	10:00	Hello! (Greetings and Introductions) - Beginners/Refugees - EN701	MOOC	A	Access to classroom No

Upcoming MOOC(s)

Date	Hour	Tutor	Remaining places	Theme	Level	
10/01/2018	10:00	Mitchell David	∞	Countries and Regions - EN305	C	Register
17/01/2018	10:00	Mitchell David	∞	I'm a Sales Assistant - Vocational Education and Training: VET - EN1407	B	Register
24/01/2018	10:00	Mitchell David	∞	You are invited - EN1110	A	Register
31/01/2018	10:00	Mitchell David	∞	Education - EN206	B	Register

[See all upcoming sessions](#)

Upcoming Tutoring Session(s)

Date	Hour	Tutor	Remaining places	Theme	Level	
22/12/2017	12:30	Cowell David	1	Daily Routines - EN101	A	Register
22/12/2017	13:30	Cowell David	4	The Agriculture Industry (Vocational Education and Training: VET) - EN409	B	Register
22/12/2017	14:30	Cowell David	2	Art - EN304	C	Register
22/12/2017	15:30	Cowell David	2	Health and Body - EN106	A	Register
23/12/2017	11:30	Cowell David	3	Holidays and Travels - EN202	B	Register

3.3.2.1 Live MOOCs

Each session is focused on a specific topic designed to help you communicate during your Erasmus+ mobility. The topics and levels of the sessions will be displayed every week on the dashboard. Sessions are offered on an alternating basis for levels A, B and C.

You can participate in as many MOOCs as you like, as long as you are registered. No tokens are required to register for the MOOCs.

Upcoming MOOC(s)

Date	Hour	Tutor	Remaining places	Theme	Level	
10/01/2018	10:00	Mitchell David	∞	Countries and Regions - EN305	C	Register
17/01/2018	10:00	Mitchell David	∞	I'm a Sales Assistant - Vocational Education and Training: VET - EN1407	B	Register
24/01/2018	10:00	Mitchell David	∞	You are invited - EN1110	A	Register
31/01/2018	10:00	Mitchell David	∞	Education - EN206	B	Register

[See all upcoming sessions](#)

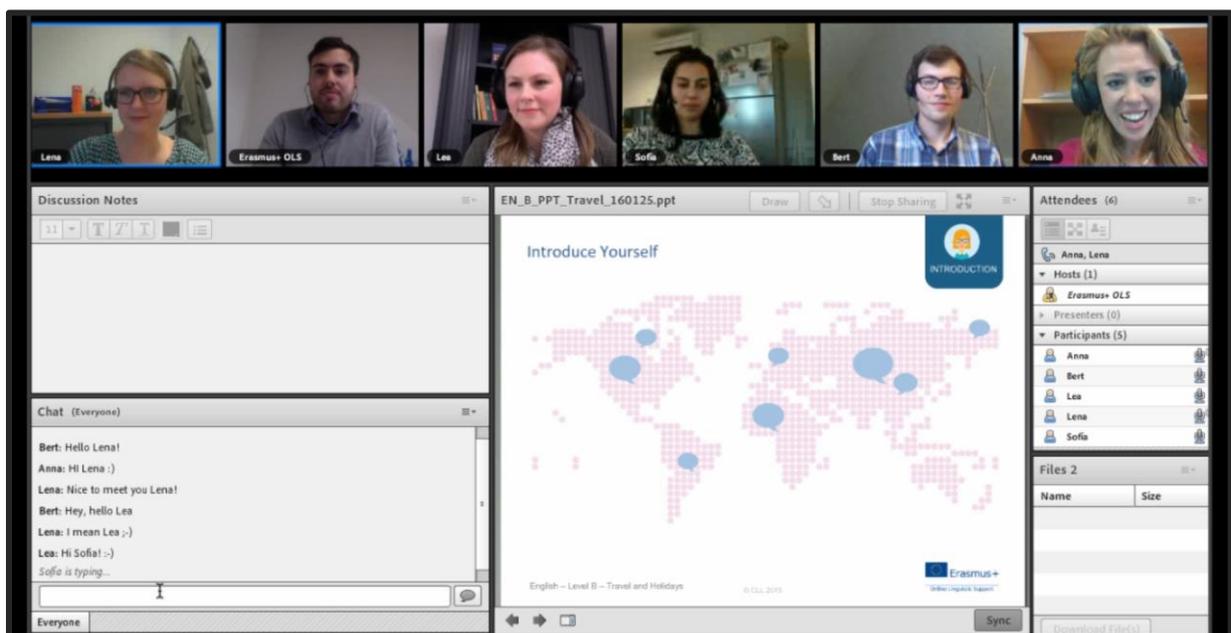
During the MOOC, you will have the opportunity to chat with your tutor and with other participants, and you can, for instance, ask for an explanation of a particular theme or phrase.

3.3.2.2 Tutoring sessions

The tutoring sessions give you the opportunity to practise speaking with a native-speaking tutor and other Erasmus+ OLS participants. Share your experiences and benefit from individual correction and feedback during a session, with up to a maximum of six participants. During these sessions, you can participate in games, debates, role plays, challenging exercises and more. These activities will help to improve your pronunciation, vocabulary and develop your confidence in speaking.

You have a choice between the following sessions:

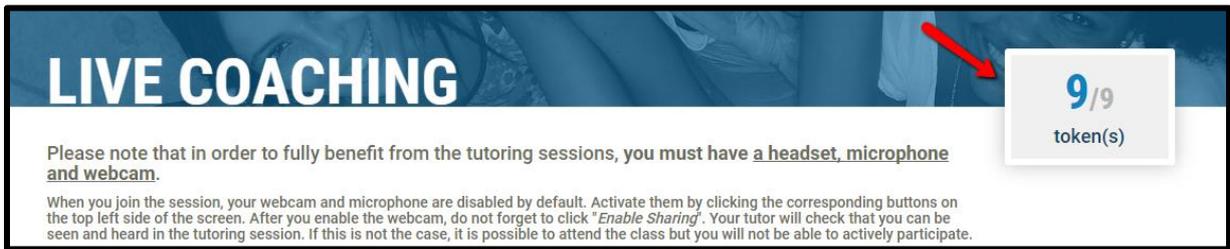
- **Theme-based sessions:** the tutor chooses the theme of the session; and
- **Open-topic sessions:** the participants choose the theme of the session at the start of the class.



3.3.2.3 Organisation and Registration

A. Tokens

The tutoring sessions last 30 minutes and can host up to a maximum of six participants. You will need one token for one 30-minute tutoring session. The number of tokens you will be assigned is proportional to the number of weeks of your mobility period. Two weeks of mobility will grant you the right to one token, to be used in any way you like.



LIVE COACHING

Please note that in order to fully benefit from the tutoring sessions, you must have a headset, microphone and webcam.

When you join the session, your webcam and microphone are disabled by default. Activate them by clicking the corresponding buttons on the top left side of the screen. After you enable the webcam, do not forget to click "Enable Sharing". Your tutor will check that you can be seen and heard in the tutoring session. If this is not the case, it is possible to attend the class but you will not be able to actively participate.

B. Registration

The sessions are categorised by language and level (A, B and C) and offered between 09:00 and 16:00 (UTC + 1; UTC + 2 Central European summer time). You must register at least 24 hours prior to a session.

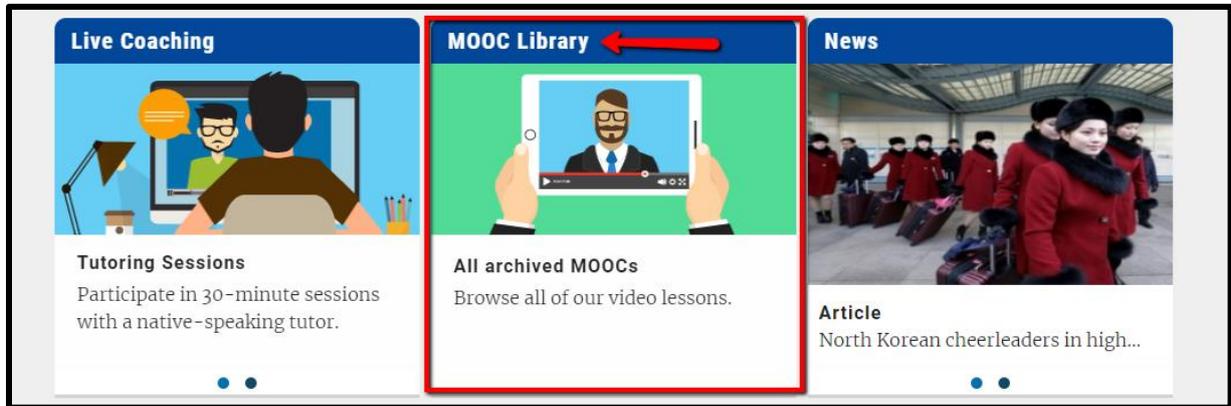
The number of participants in a tutoring session is limited to six. You can always check your dashboard to see if there are still places available for the themed session you are interested in attending.

C. Equipment

Please note that to benefit fully from the tutoring sessions, headphones with a microphone, and a webcam are essential.

3.3.3 MOOC Library

You will be able to view previously recorded MOOCs by going to the MOOC Library section. They are categorised by level, from level A to level C. You can watch them as often as you like.

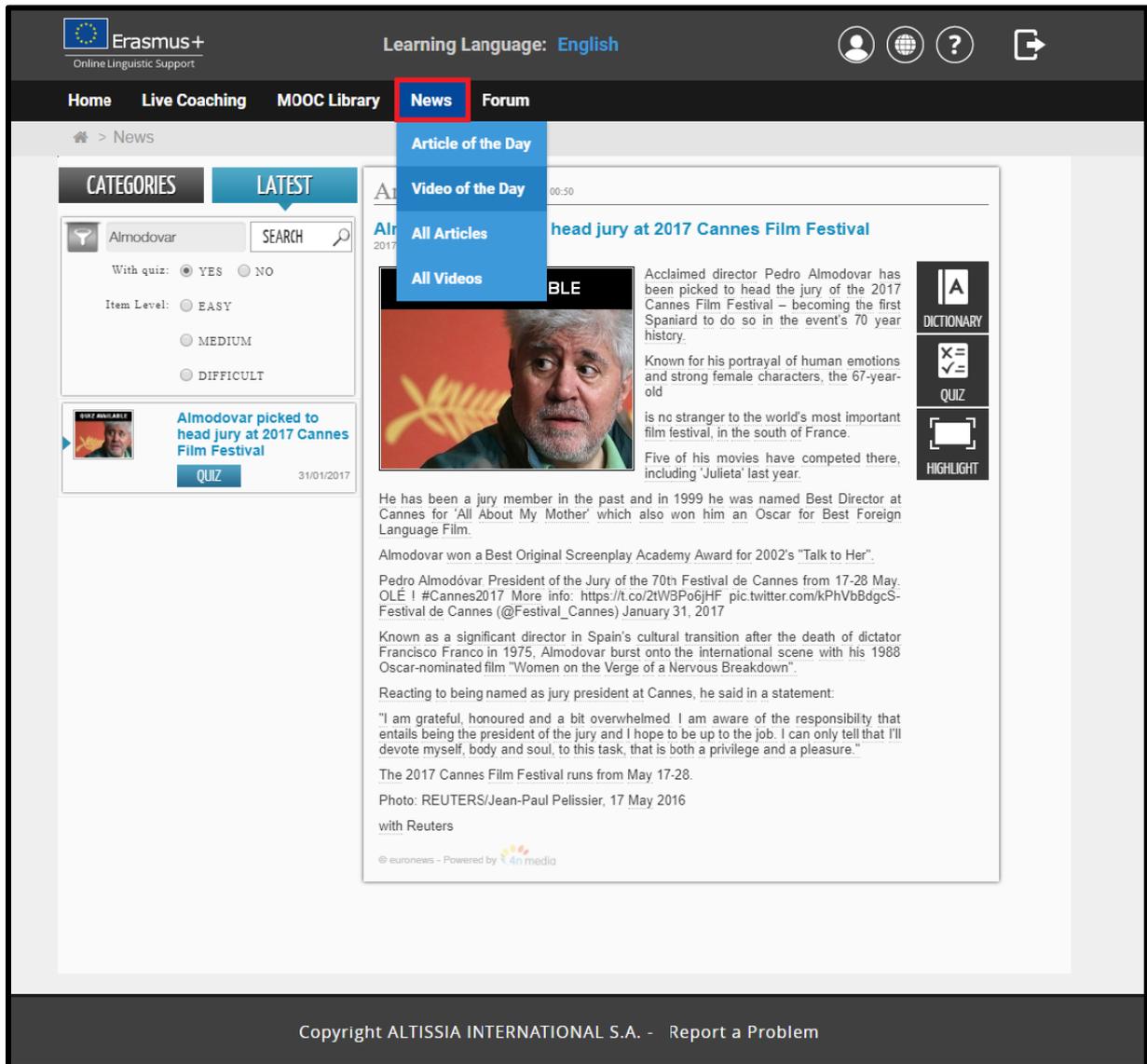


3.3.4 Forum

The **Forum**, which is accessible from your home page, is a space for the exchange of ideas with other participants and a tutor, in your learning language. You can share your knowledge and experiences, help other participants, and propose new topics for debate. To ensure that the entire Erasmus+ OLS community can benefit from your questions and responses, we ask you to submit your questions in your learning language (or in English for a level A speaker).

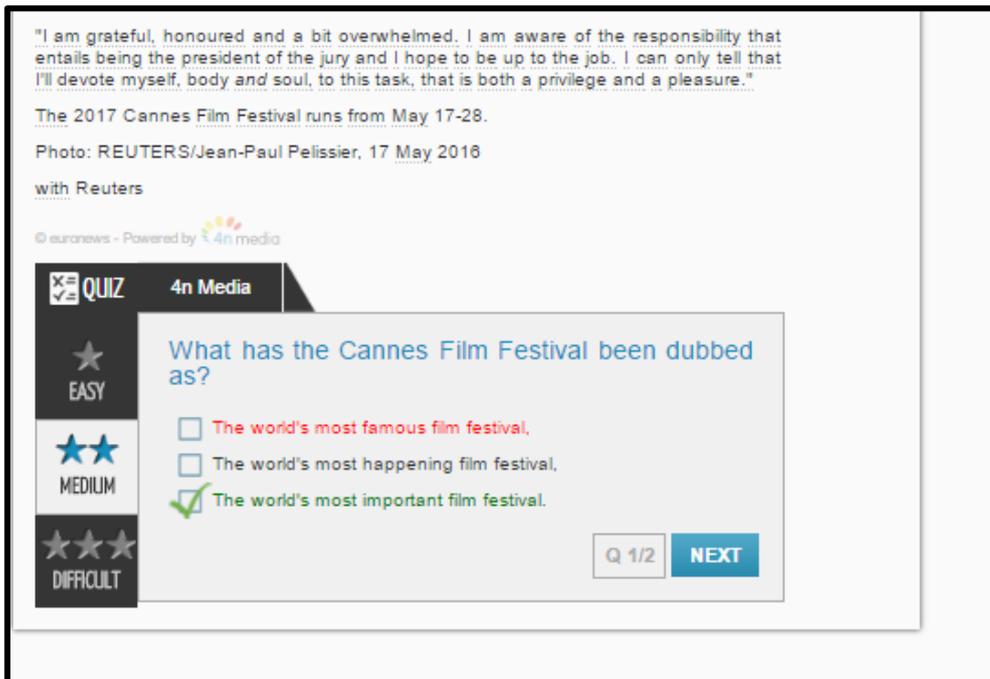
3.3.5 News

The **News** module enables you to develop your comprehension skills by reading the international news. New articles and videos are regularly posted, and feature the latest in news and current affairs.



The screenshot displays the Erasmus+ Online Linguistic Support interface. At the top, the 'Erasmus+' logo and 'Online Linguistic Support' text are visible. The 'Learning Language' is set to 'English'. The navigation menu includes 'Home', 'Live Coaching', 'MOOC Library', 'News' (highlighted), and 'Forum'. The 'News' section is active, showing a search bar with 'Almodovar' entered and a 'SEARCH' button. Below the search bar, there are filters for 'With quiz' (YES/NO), 'Item Level' (EASY, MEDIUM, DIFFICULT), and a 'QUIZ AVAILABLE' indicator. The main content area features a news article titled 'Almodovar picked to head jury at 2017 Cannes Film Festival' dated 31/01/2017. The article includes a photo of Pedro Almodóvar and a 'QUIZ' button. A sidebar on the right contains utility icons for 'DICTIONARY', 'QUIZ', and 'HIGHLIGHT'. The footer of the page reads 'Copyright ALTISSIA INTERNATIONAL S.A. - Report a Problem'.

Browse these articles and click on underlined words for a definition and translation. The **Quiz** option enables you to check if you have understood it.



The screenshot shows a news article snippet with a quiz overlay. The article text includes: "I am grateful, honoured and a bit overwhelmed. I am aware of the responsibility that entails being the president of the jury and I hope to be up to the job. I can only tell that I'll devote myself, body and soul, to this task, that is both a privilege and a pleasure." Below this, it says "The 2017 Cannes Film Festival runs from May 17-28." and "Photo: REUTERS/Jean-Paul Pelissier, 17 May 2016". The quiz overlay is titled "4n Media" and "QUIZ". It asks "What has the Cannes Film Festival been dubbed as?" and provides three options: "The world's most famous film festival.", "The world's most happening film festival.", and "The world's most important film festival." The third option is selected with a green checkmark. The quiz also shows a difficulty level of "EASY" (one star) and a "NEXT" button.

Videos are available with subtitles in your learning language. Click on the words of the subtitles for their meaning. Some videos also come with a quiz.

3.4 Interface Language

If you want to view the OLS platform in another language, you can change the interface language by clicking on the drop-down menu at the top of the page.

3.5 Help

From your home page, you can access help features that will give you detailed information about the platform. We recommend that you take advantage of the guided tour which presents all the various features of the OLS language courses.

You are also able to control your history and closely follow your progress in the different lessons, view your statistics and edit your profile.

4 Record of Participation for the Language Courses

The moment your access period to an OLS language course expires, you will receive an email containing a PDF file with your record of participation. Alternatively, you may download it from the Welcome page of the OLS platform by clicking on **'Record of Participation'** at the top of the page. This record will display the number of hours you have spent on your Erasmus+ OLS language course. Please note that only fully completed hours are recorded on the OLS platform.

**We hope you have a successful learning experience with your
Erasmus+ OLS language course!**