

## Internal Job Advertisement

At the [European New School of Digital Studies](#) (ENS) of the European University Viadrina Frankfurt (Oder), the following positions are available starting August 1, 2026:

### 3 Student Assistants | ENS Coworking Space

Reference No. 1500-26-03

(up to pay grade [TV-L Entgeltgruppe 2](#), 15 hours per week)

The positions are initially limited to one year with the possibility of an extension for an additional year.

#### Your responsibilities will include:

- assisting with supervision and the daily operations of the ENS Coworking Space
- supporting the preparation and organization of ENS events
- performing basic administrative tasks and providing administrative support to teaching and research staff

#### Your profile:

- currently enrolled as a student at the European University Viadrina
- excellent English skills, both written and spoken
- confident PC and software application skills
- reliability, strong communication skills, and a confident professional demeanor
- residence in or near Frankfurt (Oder)/Ślubiice is considered an advantage

#### About us:

The European New School of Digital Studies (ENS) is an interdisciplinary teaching and research institution at the European University Viadrina. It combines expertise in law, politics, economics, and social sciences with technological expertise to better understand and actively shape the impact of digital transformation on European societies.

#### We offer:

- attractive remuneration with financial stability, regular collective pay adjustments, and an additional annual special payment
- additional employee benefits (e.g. pension scheme via VBL, capital-forming benefits, job ticket)VBL
- paid annual leave in accordance with collective agreements plus additional days off on December 24 and 31
- flexible working arrangements and family-friendly working conditions and much more ...

#### Application deadline: May 31, 2026

Please submit your application via the [online application form](#) (<< click here).  
(Application data will be deleted immediately after completion of the selection process.)

If you need assistance with the application process, please contact our recruitment management team via email at [bewerbung@europa-uni.de](mailto:bewerbung@europa-uni.de)

The European University Foundation is actively committed to diversity and equal opportunities for all employees and pursues the goal of being a discrimination-free institution that welcomes and protects people in all their diversity within the university community.

Further information is available at: [www.europa-uni.de/stellenangebote](http://www.europa-uni.de/stellenangebote)