APPLICATION REQUIREMENTS

You can apply if you are:

- Undergraduate and graduate students of the EUV which are within the standard period of study or
- Applicants who are on the verge of admission to a course at the EUV and fulfil the necessary entry requirements and
- who have previously shown very good academic or vocational performance. Further consideration is given to social commitment and work done within the community, as well as specific family and personal situations.

According to paragraph 4 of the Scholarship Program Act (StipG) students cannot receive a Deutschlandstipendium if they already receive a performance or talent related grant through the organisations for the promotion of young talents, the German Academic Exchange Service, the Foundation promotion of young talents for vocational training or comparable support through the German federal states or other foreign organisations that exceeds an average of 30 EUR per month as well as doctoral studies.

Students in other programs (e.g. Master study programmes which do not build on the preceding Bachelor study programmes in terms of their content) or students that are enrolled at another university, or guest students will not be considered.

The Deutschlandstipendium is independent from income and is not counted as part of the Federal Education and Trainings Assistance Act (BAföG).

CRITERIA FOR THE AWARDING OF A GRANT

The grant is awarded based on talent and achievement. The criteria for the awarding of the grant are:

1. Performance based on the criteria of the EUV:
   - Higher education entrance qualification (for freshmen)
   - Grade of the Bachelor thesis (for masters students)
   - Academic achievements according to the criteria catalogue

2. Other things that will be considered when evaluation the applicants are:
   - Family background and personal circumstances
     (Migration background, orphan/half orphan, care of own children, care of close relatives, chronic diseases, disabilities and other special circumstances)
   - Personal career
     (Work in the family business, previous vocational training, internships, study-related employment, and working student employment of at least 3 months within the last 2 years)
   - Social and community involvement
     (voluntary commitment of at least 3 months in the social, university political or social field, voluntary social year, voluntary service, participation in associations, clubs or religious communities within the last 2 years)

By taking the above-mentioned factors into account, the performance average calculated according to the catalogue of criteria can be improved with 0.1 points per statement (background, career, commitment).
Only a maximum of one additional point can be achieved in total to improve the grade point average. The evaluation is carried out as follows:

<table>
<thead>
<tr>
<th>Family background and personal circumstances</th>
<th>See the list above</th>
<th>max. 0,4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal career</td>
<td>Internships, jobs, etc., within the last 2 years</td>
<td>max. 0,3</td>
</tr>
<tr>
<td>Social and community involvement</td>
<td>voluntary work, etc. in the last 2 years</td>
<td>max. 0,3</td>
</tr>
<tr>
<td></td>
<td>The third bonus point (0.1) is awarded if the honorary position/commitment exists or has existed for more than 1 year.</td>
<td>0,2 (+0,1)</td>
</tr>
</tbody>
</table>

Example:

Grade Point Average: 1,7 Additional Points: 0,8 Average for the Ranking: 0,9
Grade Point Average: 11,7 Punkte (Law) Additional Points: 0,8 Average for the Ranking: 12,7

**REQUIRED DOCUMENTS**

- A fully completed application form in electronic form
- CV
- Letter of motivation (1-2 A4-pages)
- Proof of academic achievements to date (by means of an excerpt from the HIS portal and/or presentation of the original certificates)
- Proof of Polish achievements is provided by extracts from the USOS
- Evidence of family background, personal background and commitments, insofar as these were stated in the application and are to be taken into account in the evaluation

**APPLICATION PROCEDURE**

The application is made electronically through an online application form, which can be found on the EUV website: [https://www.europa-uni.de/en/studium/finanzierung/stipendien/deutschlandstipendium/index.html](https://www.europa-uni.de/en/studium/finanzierung/stipendien/deutschlandstipendium/index.html)

The form must be filled in electronically and completely and then send it online with all necessary documents.

The application must be signed by and uploaded until

31th of May 2021, via the online portal with all the necessary documents.

If technical difficulties prevent applicants from submitting their application online, an alternative can be arranged by e-mail before the deadline.
The application documents must be submitted in German or English. Proof of career, personal circumstances, commitments, internships, etc. must be submitted in German or English. If you have them available in some other way, please contact us before submitting them to see if a translation is necessary.

Applications that are made after the submission deadline or that are incomplete will not be considered.

SUBMISSION PROCESS

The decision regarding the selection of applicants who are to receive the scholarships is made by the Grant Distribution Committee with consideration of previous study achievements as well as other selection criteria. (§ 3 StipG).

The selections will be made according to the criteria of the rating system of the EUV.

APPROVAL/FUNDING PERIOD

The authorization takes place on the basis of the selection decision by the Grant Distribution Committee of the Viadrina by a written notification to the contact address stored in the HIS-Portal. The grant is valid for 2 semesters. (The grant can only be awarded until the end of the standard period of study.)

PAYMENT

The grant will be paid monthly, on the 15th of each month, on the basis of the decision made by the commission with the begin of the grant period (October 2020).

OTHERS

The scholarship is a special recognition of outstanding achievements, talents and above-average commitment. Special emphasis is placed on the personal aptitude and motivation of the scholarship holders.

It is assumed that the supported students will attend the scholarship ceremony/handover ceremony (29th of October, 2020), unless there is a serious reason for not doing so.

It is also desirable to contact the respective donor group.