



European University Viadrina Frankfurt (Oder)

Fact Sheet 2018/19	
Erasmus Code	D FRANKFU08
PIC	996853869
President	Prof. Dr. Julia von Blumenthal
Department of International Affairs	
Director Erasmus Institutional Coordinator	Ms. Petra Weber phone: +49 / (0) 335 5534 - 2486 e-mail: head-office@europa-uni.de
Deputy Director Coordinator EU & Non-EU Programs outgoing exchange students (Business Administration and Economics)	Mr. Torsten Glase phone: +49 / (0) 335 5534 - 2595 e-mail: outgoing-wiwi@europa-uni.de
Coordinator EU Programs outgoing exchange students (Business Administration and Economics)	Ms. Aleksandra Klecha phone: +49 / (0) 335 5534 - 2600 e-mail: outgoing-wiwi@europa-uni.de
Coordinator EU & Non-EU Programs outgoing exchange students (Social and Cultural Sciences/ Law), Agreements	Ms. Nicole Klück phone: +49 / (0) 335 5534 - 2602 e-mail: outgoing@europa-uni.de
Coordinator EU Programs outgoing exchange students (Social and Cultural Sciences/ Law)	Ms. Christin Reise phone: +49 / (0) 335 5534 - 2805 e-mail: outgoing@europa-uni.de
Coordinator Latin America Programs outgoing exchange students (all faculties), Bilateral Agreements	Ms. Claudia Casiano-Perez phone: +49 / (0) 335 5534 - 2863 e-mail: casiano@europa-uni.de
Coordinator incoming exchange students	Mr. Bernd Schünow phone: +49 / (0) 335 5534 - 2365 e-mail: students-in@europa-uni.de
Postal address	Grosse Scharmstrasse 59 15230 Frankfurt (Oder) Germany
Faculties	Faculty of Law Faculty of Social and Cultural Sciences Faculty of Business Administration and Economics
Website	www.europa-uni.de www.europa-uni.de/en/internationales
Erasmus+ and Bilateral Agreements	

Lists of all Erasmus+ and bilateral agreements by faculty: <https://www.europa-uni.de/en/internationales/Students/Outgoings/Exchange-studies/Partneruniversitaeten/index.html>

Academic Calendar

	Winter semester (fall)	Summer semester (spring)
Official semester duration	01.10. – 31.03.	01.04. – 30.09.
Lecture period Faculty of Social and Cultural Sciences & Faculty of Law	14.10.2019 - 07.02.2020	14.04.2020 - 24.07.2020
Lecture period Faculty of Business Administration and Economics (Business students may attend Viadrina for just one block of the lecture period. Gaining 30 ECTS in only one block is not possible)	1. Block Lectures: 14.10.19 - 01.12.19 Exams: 02.12. - 06.12.19 2. Block Lectures: 09.12.19 - 07.02.20 Exams: 10.02. - 14.02.20 Re-takes for both blocks: 16.03. - 31.03.20	1. Block Lectures: 14.04.20 - 31.05.20 Exams: 01.06. - 05.06.20 2. Block Lectures: 08.06.20 - 24.07.20 Exams: 27.07. - 31.07.20 Re-takes for both blocks: 14.09. - 30.09.20

Academic calendar: <https://www.europa-uni.de/en/internationales/Students/Incomings/Studying/academic-year/index.html>

Application process

Nomination & Application Procedure	<p>Nominations are send to: Mr. Bernd Schünow: students-in@europa-uni.de (There is no nomination deadline)</p> <p>Application Procedure: Nominated students will receive a link to the application system. The application has to be filled in, printed and signed by the student and home university and send with the following documents:</p> <ul style="list-style-type: none"> - Transcript of Records - Learning Agreement (if required by your home university) - proof of German or English language knowledge, if possible - copy of passport - photo <p>to the address: European University Viadrina Viadrina International Affairs - incoming students - Grosse Scharrnstrasse 59 15207 Frankfurt (Oder) Germany</p> <p>Further Information: https://www.europa-uni.de/en/internationales/Students/Incomings/Applying/index.html</p>
Language requirement	Level B2 in English <u>or</u> German required
Application deadline	Winter semester (fall): 15.07. For EU-students (recommended 31.05. For Non-EU students) Summer semester (spring): 15.01. For EU-students (recommended 30.11. For Non-EU students)
Orientation Week	Winter semester (fall): October, one week before beginning of lectures Summer semester (spring): April, one week before beginning of lectures

	https://www.europa-uni.de/en/internationales/Students/Incomings/Arriving-settling-in/Orientation-Welcome-Week/index.html
Arrival (recommended)	Winter semester (fall): two weeks before beginning of lecture period Summer semester (spring): two weeks before beginning of lecture period
Buddy & host family program	The ESN organization „Interstudis e.V.“ provides tutors/buddies that help exchange students coming to us. Also host families can be assigned to students to get in touch with German locals. https://www.europa-uni.de/en/internationales/Students/Incomings/Arriving-settling-in/Adjusting-to-live-in-Frankfurt-O.html
Academic information	
Areas of study/ Courses	Course lists of all faculties (all courses, in all languages): https://viacampus.europa-uni.de Courses in English and other foreign languages: https://www.europa-uni.de/en/internationales/aktuell/englische-seminare/index.html Exchange students can attend courses from all our faculties. Attending master courses is possible for bachelor students meeting the course requirements and with the approval of the responsible lecturer.
Language course for exchange students	We offer a German language course free of charge for all exchange students during the semester. Additionally a fee-based German Intensive Course is provided one month before the lecture period (each semester): http://viadrina-sprachen.com/en/ All students can also participate in all other language courses offered by our language centre: https://www.sz.europa-uni.de/en/index.html
Grading system	https://www.europa-uni.de/de/internationales/Students/Outgoings/Exchange-studies/Bildungsprogramme_und_ECTS/ects/ects-grading-scale-EUV.pdf
Further Information	
Visa	https://www.europa-uni.de/en/internationales/Students/Incomings/Visa-and-immigration.html
Insurance	For enrollment, students need a valid health insurance. Only a European Health Insurance Card (EHIC) is valid and sufficient. Non-EU Students have to obtain a German health insurance policy <u>upon arrival</u> . https://www.europa-uni.de/en/internationales/Students/Incomings/Health_insurance.html
Housing	As a University on the German and Polish border, we offer student dorms in Frankfurt (Oder) and Stubice. Cost for dorms in Frankfurt (Oder): 190 – 280€ single rooms Cost for dorms in Słubice: 350 – 515 PLN (81 – 119€) mostly shared rooms Private accommodation: ~200 – 400€ single rooms in shared apartments Living in Berlin is possible (travel by train ~1h); we do not offer dorms there. https://www.europa-uni.de/en/internationales/Students/Incomings/Housing.html
Semester contribution (Semester ticket)	~250€ - The semester contribution is composed of a social service and student body/unit fee as well as the semester ticket for public transportation

	(for the federal states of Brandenburg and Berlin as well as the bus to the student dorms in Słubice, Poland).
Average Cost of living	~ 650 € per month for living in Frankfurt (Oder). Słubice is cheaper, Berlin more expensive For the student visa it is required to prove financial resources of 735€ per month. From 01.01.2020 it is required 853€
International Student Guide	https://www.europa-uni.de/resources/docs/studienfuehrer/studyguide.pdf

September 10, 2019