



## European University Viadrina Frankfurt (Oder)

Fact Sheet 2024/25	
Erasmus Code	D FRANKFU08
PIC   Organization ID	996853869   E10191284
President	<b>Prof. Dr. Eduard Mühle</b>
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Coordinator North and Latin America (all faculties) outgoing exchange students, agreements	<b>Ms. Claudia Casiano Pérez</b> phone: +49 335 5534 2863 e-mail: casiano@europa-uni.de
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Postal address	Grosse Scharnstrasse 59 15230 Frankfurt (Oder) Germany
Faculties	Faculty of Law Faculty of Social and Cultural Sciences Faculty of Business Administration and Economics
Website	<a href="http://www.europa-uni.de">www.europa-uni.de</a> <a href="http://www.europa-uni.de/en/internationales">www.europa-uni.de/en/internationales</a>

## Partner Universities

Lists of partner universities:

[www.europa-uni.de/en/internationales/Students/Outgoings/Exchange-studies/Partneruniversitaeten/index.html](http://www.europa-uni.de/en/internationales/Students/Outgoings/Exchange-studies/Partneruniversitaeten/index.html)

## Academic Calendar

	Fall semester	Spring semester
Official semester duration	01.10.2024 - 31.03.2025	01.04.2025 – 30.09.2025
Lecture period Faculty of Social and Cultural Sciences & Faculty of Law	14.10.2024 – 07.02.2025	07.04.2025 – 18.07.2025
Lecture period Faculty of Business Administration and Economics  (Business students may also attend Viadrina for just one block of the lecture period, but gaining 30 ECTS in only one block is not possible.)	<p><u>1. Block</u> Lectures: 14.10. – 29.11.2024 Exams: 02.12. – 06.12.2024</p> <p><u>2. Block</u> Lectures: 09.12.2024 – 07.02.2025 Exams: 10.02. – 15.02.2025</p> <p>Re-takes for both blocks: 17.03. – 29.03.2025</p>	<p><u>1. Block</u> Lectures: 07.04. – 23.05.2025 Exams: 26.05. – 31.05.2025</p> <p><u>2. Block</u> Lectures: 02.06. – 18.07.2025 Exams: 21.07. – 25.07.2025</p> <p>Re-takes for both blocks: 15.09. – 26.09.2025</p>

Academic calendar:

[www.europa-uni.de/en/internationales/Students/Incomings/Studying/academic-year/index.html](http://www.europa-uni.de/en/internationales/Students/Incomings/Studying/academic-year/index.html)

## Application process

### Nomination & Application Procedure

#### Digital Nominations:

You may use one of the following options:

- You can launch your digital nominations directly in MoveON,
- through your local system, if it is EWP connected,
- upload your digital nominations in the Erasmus+ Dashboard or
- register in MoveON Hub and use MoveONLite (for free).

There is no nomination deadline.

#### If you have any questions:

Please contact Mr. Bernd Schünow: [students-in@europa-uni.de](mailto:students-in@europa-uni.de) or visit our website: [www.europa-uni.de/en/internationales/Students/Incomings/Applying/Nomination/index.html](http://www.europa-uni.de/en/internationales/Students/Incomings/Applying/Nomination/index.html)

#### Application Procedure:

Nominated students will receive a link to the application system. The application has to be filled in, printed and signed by the student and the home university and send with the following documents:

- Transcript of Records
- Photo
- Copy of passport
- Proof of German or English language knowledge [optional]
- Learning Agreement (if required by your home university)

Follow the instructions [specified here](#), while preparing this document

Further Information:

[www.europa-uni.de/en/internationales/Students/Incomings/Applying/index.html](http://www.europa-uni.de/en/internationales/Students/Incomings/Applying/index.html)

Language requirement	Level B2 in English <u>or</u> German (no certificate required)
Application deadline	<p>Winter semester (fall): 15.07. for EU-students (31.05. recommended for non-EU-students)</p> <p>Summer semester (spring): 15.01. for EU-students (30.11. recommended for non-EU-students)</p>
Orientation Week	<p>Winter semester (fall): October, one week before beginning of lectures Summer semester (spring): April, one week before beginning of lectures</p> <p><a href="http://www.europa-uni.de/en/internationales/Students/Incomings/Arriving-settling-in/Orientation-Welcome-Week/index.html">www.europa-uni.de/en/internationales/Students/Incomings/Arriving-settling-in/Orientation-Welcome-Week/index.html</a></p>
Arrival (recommended)	Two weeks before beginning of lecture period
Buddy & host family program	<p>The student organization ESN Frankfurt (Oder) provides tutors/buddies that help exchange students with all arrival issues.</p> <p><a href="mailto:incomings@esn-frankfurtoder.de">incomings@esn-frankfurtoder.de</a></p> <p>In addition, host families can be assigned to students to get in touch with German locals.</p> <p><a href="http://www.europa-uni.de/en/internationales/Students/Incomings/Arriving-settling-in/Adjusting-to-live-in-Frankfurt-O.html">www.europa-uni.de/en/internationales/Students/Incomings/Arriving-settling-in/Adjusting-to-live-in-Frankfurt-O.html</a></p>
<b>Academic information</b>	
Areas of study / courses	<p>Official course catalogues of the faculties (all courses, in all languages): <a href="http://viacampus.europa-uni.de/">viacampus.europa-uni.de/</a></p> <p>Courses in English and other foreign languages: <a href="http://www.europa-uni.de/en/internationales/aktuell/englische-seminare">www.europa-uni.de/en/internationales/aktuell/englische-seminare</a></p> <p>Exchange students can attend courses from all our faculties. Attending master courses is possible for bachelor students meeting the course requirements and with the approval of the responsible lecturer.</p>
Grading system	<a href="http://www.europa-uni.de/de/internationales/Students/Outgoings/Exchange-studies/Bildungsprogramme_und_ECTS/ects/ects-grading-scale-EUV.pdf">www.europa-uni.de/de/internationales/Students/Outgoings/Exchange-studies/Bildungsprogramme_und_ECTS/ects/ects-grading-scale-EUV.pdf</a>
Transcript of Records	<p>At the end of the exchange period, each student will be sent a Transcript of Records – issued upon student's request.</p> <p><a href="http://www.europa-uni.de/en/internationales/Students/Incomings/Before-returning/index.html">www.europa-uni.de/en/internationales/Students/Incomings/Before-returning/index.html</a></p>
ECTS Departmental Coordinators	<p>The contact persons for signing the Learning Agreement are:</p> <p><b>Faculty of Business Administration and Economics:</b> Torsten Glase, <a href="mailto:learning-agreements@europa-uni.de">learning-agreements@europa-uni.de</a>, +49 335 5534 2595</p> <p><b>Faculty of Law:</b> Prof. Dr. Carmen Thiele, <a href="mailto:learning-agreements@europa-uni.de">learning-agreements@europa-uni.de</a>, +49 335 5534 2595</p> <p><b>Faculty of Social and Cultural Sciences:</b> Nicole Klück, <a href="mailto:learning-agreements@europa-uni.de">learning-agreements@europa-uni.de</a>, +49 335 5534 2602</p>

Further Information	
Housing	<p>As the university is located on the German and Polish border, we offer student dorms in Frankfurt (Oder) and Słubice.</p> <p>Cost for dorms in Frankfurt (Oder): 190 – 380 €, single rooms            Cost for dorms in Słubice: 430– 845 PLN (90 – 180 €), mostly shared rooms            Private accommodation: ~200 – 400 €, single rooms in shared apartments</p> <p>Living in Berlin is possible (travel by train ~1h); we do not offer dorms there.</p> <p><a href="http://www.europa-uni.de/en/internationales/Students/Incomings/Housing.html">www.europa-uni.de/en/internationales/Students/Incomings/Housing.html</a></p>
Semester contribution (Semester ticket)	<p>~350 € per semester - The semester contribution is composed of a social service and student body/unit fee as well as the semester ticket for public transportation (for the federal states of Brandenburg and the capital Berlin, all the towns in the region as well as the bus to the student dorms in Słubice, Poland).</p>
Average cost of living	<p>~ 650 € per month for living in Frankfurt (Oder).            Słubice is cheaper, Berlin is more expensive</p> <p>For the student visa it is required to prove financial resources of 934 € per month.</p>
Visa	<p><a href="http://www.europa-uni.de/en/internationales/Students/Incomings/visa-and-immigration/index.html">www.europa-uni.de/en/internationales/Students/Incomings/visa-and-immigration/index.html</a></p>
Insurance	<p>For enrollment, students need a valid health insurance. Only a European Health Insurance Card – EHIC, (or A/T 11 for Turkish students) is valid and sufficient. Non-EU Students have to obtain a German health insurance policy <u>upon arrival</u>.</p> <p><a href="http://www.europa-uni.de/en/internationales/Students/Incomings/health-insurance/index.html">www.europa-uni.de/en/internationales/Students/Incomings/health-insurance/index.html</a></p>
Summer Programs at the Viadrina	<p>The Viadrina offers several Summer Programs throughout each summer. Find more information here:</p> <p><a href="http://www.europa-uni.de/de/internationales/Students/Summer-Schools">www.europa-uni.de/de/internationales/Students/Summer-Schools</a></p>

May 10, 2024